

Harlesden Neighbourhood Forum

Trustee meeting minutes

Date and time of the meeting	Monday 15 th March – 6.00-7.30 pm
Location	online
Attending	Ilaria Esposito (IE) (Coordinator), Colin George (CG), Sandra White (SW), Paul Anders (PA), Amandine Alexandre (AA), (Trustees)
Guests	
Apologies	Margaret Cox (MC), Julieta Galarza (JG)
Absent	Jose Trueba (JT)

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	<p>Welcome / Introduction.</p> <ul style="list-style-type: none"> • SW welcomed everyone • Trustees approved 30th January 2023 trustee meeting minutes • Conflict of interest register check: none disclosed. 	
2.	<p>Organisational development</p> <ul style="list-style-type: none"> • IE reported that the change of address at YWAM Urban Key is unavailable. • IE and SW enquired about the Freeman Centre in Longstone Avenue as Young Brent Foundation manages it. IE has been informed that refurbishment works are in progress and will possibly be ready in June. • PA mentioned that until we have a new address, he changed the HRMC post to his flat. • IE said that as a follow-up of the trustee's decision to connect more with the Membership and improve the relationship with businesses, MG and IE identified the first two businesses – Rumi's Cave Community Kitchen and Nilly Flowers. Nilly Flowers will be featured in the March Newsletter, while Rumi's Cave will be in the April issue. • Mailchimp package to renew. We have the charity package now and receiving a few refund refunds for previous payments. 	<p>IE to Notify Croner about YWAM not being available and change the documents they sent.</p> <p>IE to get in touch with REUK about the office space discussed in October 2022</p> <p>IE to contact Rumi's cave for updates on the opening times of the kitchen and other services.</p>
3.	<p>Funding</p> <p>IE presented the following activities around funding.</p> <p>The London City Bridge Trust</p>	<p>IE to follow up on all the application processes.</p>

application for core funding to hire a CEO. CVS is currently reviewing it ry. Trust for London will be our key reference.

Trust for London

We have received a communication from our grant manager that they would like to offer us extra two years of funding due to the quality of our work. The amount will be the same but including inflation.

SW and **PA** asked to start drafting the application and revise the budget according to expenditures of the last financial year.

Tubbs Road Pocket Park

IE and **MC** met to draft the application.

Brent's Together Towards Zero Grant

A project that can help to tackle climate change and make your local area greener - you could get up to £5,000

NCIL – will reopen in November

Heritage found up to £250,000 create better places to live, work and visit <https://www.heritagefund.org.uk/funding/what-we-fund>.

The London Engagement Collaborative Good Ideas Fund

The Good Ideas Fund is a small pot of funding alongside the LEC Pilot Network, and you can apply for up to £5,000 to test one or more of the following things over the next few months concerning community engagement in London:

1. Support collaboration across sectors
2. Build new connections and networks.
3. Test new ways of working and engagement methodologies.
4. Investigating and finding solutions

[LEC Good Ideas Fund - Guidance Notes](#)

[Good Ideas Fund - Application Form](#)

IE is currently drafting the application.

IE suggested continuing to work on culture and heritage in Harlesden.

PA and **AA** agree as seeing a different vision of Harlesden is nice and can encourage more people to visit.

CG brings up the cooperation with OPDC and HS2 funding to the area around Station Road.

SW asked **CG** to bring more info to see how we can apply for funding.

[LEC Good Ideas Fund - Guidance Notes](#)

[Good Ideas Fund - Application Form](#)

	<p>Football Foundation Play Zone Football Foundation Play Zone opportunity to develop and refurbish MUGA (Multiuse Game Area) for multi-sport use in areas of high need to target four main priority groups: women & girls, LSEG (People from low socio-economic groups), people affected by disability & long-term-health conditions, groups and ethnically diverse communities.</p> <p>AA reported on the meeting hosted by the Football Foundation and Brent Council on 2nd March:</p> <ul style="list-style-type: none"> • Consortium successful in phase 1 • Community consultation starting in 2 weeks – designed by street Games. They will be present at our AGM. • The MUGA must be designed with a combination of 2 sports in mind. • Designs should be chosen among the ones presented by the Football Foundation • Cover for the roof it may be a yes for a couple of sites. • Match fund needed 25% • Business operational PLAN for each site • We need to decide what is best for as many sites as you want. • School sites better not, as you might need an agreement unless they agree. • Consultation to be done first: mix of data focus groups, survey. • Management plan to be submitted from the lead organisation (YBF and Council). • Put funding aside each year for refurbishment in the application as maintenance of the place is required. • Consider putting a small charge for sessions. Audience: commercial, partners, community • The management plan should be ready before community engagement. • HNF is disseminating the consultation online and offline at this stage. <p>CVS Heritage Found We passed the first selection as we expressed an interest in participating. CVS to the grant and will approach member organisations for the next steps.</p>	
4.	<p>Updates on planning</p> <p>Planning applications The team will comment on:</p> <ul style="list-style-type: none"> • The Jubilee clock refurbishment • The Newman College edible garden • 80-82 Craven Park Road - no space for parking - problems with waste collection and management • 10 Nicoll Road - conversion of the family house into 4 unit <p>Boundaries review</p>	<p>Planning team to send Old Oak West consultation and meeting report</p> <p>IE to put Planning team in touch with Jessica Atu</p>

	<ul style="list-style-type: none"> • CG spoke about the Boundaries review survey mentioning that, at the moment, the majority of feedback include area XT1, XT2, and XT4 on the map. • IE mentioned that the survey was also delivered at St. Joseph RC primary through a paper questionnaire and at Newman College with the student council. • SW reflected on whether we should consider extending the new church-end neighbourhood. IE suggested having a conversation with Jessica Atu and, if they involve residents, forming a resident group in that area. <p>Cycle route</p> <p>AA said that there would be a new consultation, and she would try to invite people representing the cycle campaign.</p>	
5.	<p>Events</p> <p>Forum Annual General Meeting: Wednesday, 29th March at TRINITY CENTRE St. Marys Road, NW10 4AL</p> <p>The trustees discussed the following:</p> <ul style="list-style-type: none"> • The draft agenda • Venue - SW asked if everything was in place for the Trinity Centre. • SW and PA will go through the annual report and accounts presentation. • SW will lead on Trustees reappointment/ call for the trustees. <p>Draft agenda</p> <p>6.00 – 6.30 attendees arrive and network (Julieta and YWAM) 6.30 – 7.15 Presentation of annual report and accounts (Sandra and Paul) Trustees' appointment</p> <p>Guests/stalls</p> <ul style="list-style-type: none"> • CG – Survey on boundaries extension results • 'United for Warm Homes' local petition • Jessica Atu – Brent Health Matters • ABC – picture palace – CVS • Steet games – consultations on Playzones <p>HAZ cultural consortium - Culture and Heritage</p> <p>IE updated the trustees with the following:</p> <ul style="list-style-type: none"> • 1000 years of Harlesden project Judging phase ended. Winners have been notified. 	<p>IE to prepare documents and activities and liaise with YWAM volunteers.</p> <p>SW and IE to contact partners and speakers.</p>

	<ul style="list-style-type: none"> • Tender and exhibition details discussed in consortium meetings. • Celebration will be organised during the opening ceremony of the exhibition in September 2023 • The consortium is coordinating a tender for the exhibition of the work produced by the Consortium led by Clube dos Brasileirinhos. 	
6.	<p>Clean air and environment</p> <ul style="list-style-type: none"> • AA updated the quarterly report. • AA is picking up the conversation on the pollution station; the data are suitable for analysing. • AA will meet with the new project coordinator under the UCL team. <p>IE reported on the final Bramshill consultation. The Council needs to start the work soon to fulfil the funder’s deadline, so they launched a consultation for the final plan, which opened only a week and received few responses. The Forum learned about it 24 hours before its deadline and contacted park services.</p> <p>IE posted on socials and emailed members to give their feedback. More than 30 members replied before the deadline.</p> <p>Green Neighbourhoods</p> <p>IE reminded that the Forum, in cooperation with the Climate Action Team at Brent Council, acts as a Green Neighbourhood Climate Ambassador.</p> <ul style="list-style-type: none"> • Funds have been allocated to the Forum to pay for an art installation design linked with our HHAZ project 1000 years of Harlesden and previous wayfinding competition. (£500) Waiting for payment. • CG represented the Forum in the latest consultation at the Unity Centre 	<p>IE to check when the payment will be issued. Green Neighbourhood and art installation</p>
	<p>Date and venue of the next trustee meetings & planning meetings</p> <p>Proposal to have a meeting on Wednesday, 10th May, 6-7.30 pm face to face venue to be confirmed</p>	<p>IE to send agenda and minutes to Trustees.</p>