

## Harlesden Neighbourhood Forum: Winter General Meeting Minutes – December 2017

<b>Date and time of meeting:</b>	12 December 2017, 6:30pm – 8:15pm
<b>Location:</b>	Tavistock Hall , Harlesden
<b>Attending:</b>	<b>Harlesden Neighbourhood Forum Committee:</b> Atara Fridler – Co-vice Chair (AF); Ricky Gardner – Co-vice chair (RG); Paul Anders – Treasurer (PA); Megan Lewis – Secretary & Coordinator (ML); Susan Grace (SG); Colin George (CG); Nick Jones (NJ) <b>Guests:</b> Phil Tulba – Locality; Lauren Laviniere and Grace Williams - OPDC; Leroy Simpson – Community Liaison Officer and Festival Lights project coordinator <b>Other attendees:</b> 20
<b>Apologies:</b>	Leao Neto – HNF Chair

Item	Minutes	Actions
1	<p><b>Welcome &amp; Introductions (AF)</b></p> <ul style="list-style-type: none"> <li>• AF welcomes all attendees</li> <li>• AF gives update on actions from last general meeting, attendees agree and adopt the meeting minutes</li> </ul>	
2	<p><b>Draft Neighbourhood Plan update</b></p> <ul style="list-style-type: none"> <li>• AF gives a brief introduction for new people on Neighbourhood Planning – What a NP is, why it is being pursued by the Forum.</li> <li>• ML summarises the stages HNF have been through to the current point</li> <li>• ML gives an overview of the Healthcheck response and what will need to be done with the plan to get it ready for submission <ul style="list-style-type: none"> <li>- Q1: Will attendees see the finished product prior to submission? ML explains that HNF plans to hold a showcase event for the final document once ready – likely to be early in 2018</li> <li>- Q2: There’s a councillor meeting coming up, will it be ready for then? AF: Not likely, but we’re in communication with the council</li> </ul> </li> <li>• ML announces the new Design Principles chapter which was compiled following September workshops and surveys on the Harlesden Plaza and Town Centre character. The chapter was printed and displayed for attendees to see.</li> <li>• ML explains HNF need more people with technical knowhow or keen interests in planning to be involved to help oversee the Plan in coming months and years.</li> </ul> <p>➔ HNF put call out for attendees to come forward or recommend contacts who may be interested</p>	<ul style="list-style-type: none"> <li>• Forum showcase event to be arranged to cover all proposed revisions from consultation responses in due course</li> <li>• Meeting attendees to spread the word to local people with planning experience</li> </ul>
3	<p><b>Community led housing</b></p> <ul style="list-style-type: none"> <li>• AF introduces the topic by explaining housing always comes up in Neighbourhood Planning conversations. The NP will represent a formal commitment to pursue housing concerns, and Community Led Housing (CLH) is referenced in the plan as an option to explore for Harlesden.</li> <li>• AF introduces Phil Tulba from Locality to introduced CLH</li> <li>• PT introduces the work of Locality, and gives a presentation on different versions of CLH including examples of how they have worked in real terms across the country.</li> <li>• PT explains the wider work that Locality and its members do, including government lobbying. <ul style="list-style-type: none"> <li>• Q1: What’s the motivation of a developer and is this also a way to fund community centres? PT: Developers are required to meet housing targets, and are bound to communities – through genuine commitment and/or Section 106 and CIL contributions. Developers realise that to get a scheme through they may have to deliver something like CLH or community centres etc.</li> <li>• SG states that it is a worthy opportunity to pursue – given the example of London Citizens in east London who delivered a £110k flat in London</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• HNF to circulate slides of the presentation</li> <li>• HNF members and friends to spread the word about the CLH working group</li> </ul>

	<ul style="list-style-type: none"> <li>Paul Anders gives a presentation on the next steps and indicative workplan for a HNF-based CLH project. PA presents the gaps that need filling in the working group to pursue the workplan.</li> <li>➔ PA and ML put a call out for anybody who is interested in becoming part of the early stage CLH work and part of a working group. <ul style="list-style-type: none"> <li>Q2: Is this happening anywhere else in Brent? PA London Citizens have been looking at Brent but not pursued anything as yet. SG explains that this is why it would be helpful for HNF and London Citizens to work together. PA has made an early connection with London Citizens.</li> <li>Q3: Presumption is that a CLH project would have to work within the Brent Local Plan housing strategies? AF: Yes, and Brent are on board with this early project work</li> </ul> </li> </ul>	
4	<b>CIL project proposal announcements</b> <ul style="list-style-type: none"> <li>Committee members present 3 CIL projects which have been developed for the CIL funding application – a Youth Forum, a wayfinding art/signage project and a Big Lunch.</li> <li>HNF are waiting on the confirmation of funding and will give further information</li> </ul>	
5	<b>OPDC’s Lauren Laviniere and Grace Williams – local project funding</b> <ul style="list-style-type: none"> <li>AF introduces LL and GW as an addition to the planned agenda to introduce themselves and their work</li> <li>LL explains their work as part of the OPDC – currently identifying opportunities and key assets that could leverage funding for local projects benefiting Harlesden (surrounding the OPDC area). They have secured Good Growth Funding for 4 focused areas concerning Harlesden – including improved wayfinding and use of space. Brent also applied with them on the GG Fund Bid.</li> <li>GW announces they also secured Heritage Lottery funding through the ‘Great Places’ scheme which comments communities, heritage and culture. Work begins in spring to develop an arts and culture program which uncovers rich local heritage. There will be a community steering group and local consultation.</li> <li>Both reiterate their shared objectives in relation to HNF’s Neighbourhood Planning work and CIL project applications. <ul style="list-style-type: none"> <li>Q1: What has Brent bid for? It should be for shop front improvements and shopkeeper incentivisation. LL/GW: unable to say exactly, AF suggests Grace Nelson (Town Centre Manager) present at the next meeting.</li> <li>Q2: Can you do anything about Willesden Junction Station, Harrow Road and the Canal area (-need significant attention and a joined-up approach)? LL/GW: They will be working with local artists to improve appeal of the space and plan to be ambitious and innovative</li> <li>Q3: Also need to acknowledge the big scale development coming on the Old Oak high street and to work with Brent to ensure Scrubs Lane and Harrow Road are attractive. LL: They will be working with Brent. AF: The HNF approach is that Station Road is the priority connection to focus on with Harlesden.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>HNF to circulate GW and LL contact details for more questions</li> <li>HNF to arrange Grace Nelson to present at the next meeting / AGM</li> </ul>
6	<b>Leroy Simpson- Community Liaison Officer and Festival Lights project introduction</b> <ul style="list-style-type: none"> <li>LS gives an update on how the Festive Lights project went, thanks OPDC for their contribution.</li> <li>Explains importance of showing the community is getting things done</li> <li>Summarises the feedback received on the Festive Lights and the work of the cooperative and emphasises the need to identify set skills and roles and responsibilities early on (linking back to earlier HNF calls for involvement)</li> <li>Explains how important it is for the people in the room to spread the word so other local people are aware of what is going on and can give their feedback, even if not in person.</li> </ul>	
7	<b>AOB:</b> <ul style="list-style-type: none"> <li>HNF thank Ken Hullock for his continued hard work and support on the Neighbourhood Plan draft.</li> <li>ML thank all those businesses who contributed to the raffle prizes and evening refreshments.</li> </ul>	