

Harlesden, 9<sup>th</sup> December 2020

CM (2020)1209 Meeting

Minutes **Harlesden Neighbourhood Forum**

**Minutes of the Meeting**

<b>Date and time of the meeting</b>	Wednesday 9 <sup>th</sup> December 2020 – 6.30-7.30 pm
<b>Location</b>	Online Zoom
<b>Attending</b>	Ilaria Esposito (IE), Paul Anders (PA), Colin George (CG), Madeleine Jennings (MJ), Sandra White (SW) Errol Donald (ED) Margaret Cox (MC), Nouh Abukar (NA) <b>Committee Members (CM)</b>
<b>Guests</b>	
<b>Apologies</b>	
<b>Absent</b>	

<b>Agenda item</b>	<b>Discussion (Key discussion and agreed points)</b>	<b>Actions</b>
1.	<p><b>Welcome / Introduction</b></p> <ul style="list-style-type: none"> <li>• <b>MJ</b> welcomes the Committee.</li> <li>• Minutes and actions from 24<sup>h</sup> November meeting adopted.</li> <li>• Conflict of interest register check: <b>CM</b> happy with it and found no conflict for this Agenda</li> </ul>	
2.	<p><b>HNF Communication</b></p> <ul style="list-style-type: none"> <li>• <b>PA</b> will work on the new version of the Website by January 2021</li> <li>• <b>PA</b> encouraged <b>CM</b> to come up with a list of Blog topics. Having a blog allows people what we are doing.</li> <li>• <b>PA</b> can embed twits on the website too.</li> </ul>	<p><b>CM</b> to send pictures to be attached to their Biography.</p> <p><b>IE</b> sends policies to PA for revision before putting them on website.</p> <p><b>MJ</b> to write a blog for the new year.</p> <p><b>CG</b> to circulate the redesignation link we can put it on Twitter</p>
3.	<p><b>Committee members portfolios and work plans Updates</b></p> <ul style="list-style-type: none"> <li>• <b>MJ</b> invited the Committee to share their work plans proposals and updates.</li> </ul> <p><b>CHAIR –MJ</b> is developing membership recruitment and governance plan. Will support Brent Council collection of presents for young carers at Stonebridge hub and present HNF to residents. <b>MJ</b> applied for OPDC community review group to be on the panel, but the application was rejected.</p>	

	<p><b>FINANCE</b> – <b>PA</b> had a meeting with <b>IE</b> to prepare the google drive and structure for annual reporting next year, including NatWest accounting system to facilitate the process.</p> <p><b>FUNDING &amp; GRANTS</b> – <b>SW(Vice-Chair) Reported on possible Strategy and ongoing activities.</b></p> <ul style="list-style-type: none"> <li>• <b>SW</b> suggested to identify new streams of funding and draft a fundraising strategy in future. <b>PA</b> offered his help.</li> <li>• Trust for London – current funding needs a revised evaluation plan to be submitted asap in January – some of the activities could not be implemented because of COVID-19, so we need to consider how we will implement them. Outreach and activities in the community might require volunteers to do so.</li> <li>• <b>SW</b> Colourful wayfinding –the funding agreements has another year of funding. <b>IE</b> contacted Katrina Locker from CP Media, and they are waiting for our instructions for the new installation.</li> <li>• <b>SW</b> reported on HAZ meeting and bid submission – HNF is a cultural consortium partner.</li> </ul> <p><b>PLANNING - CG</b></p> <p><b>CG</b> updated on actions following his portfolio.</p> <ul style="list-style-type: none"> <li>• <b>CG</b> notified us on the problem we are having with the Council, not including HNF on the preps of applications.</li> <li>• <b>MJ</b> Some of the application in Station road conflict with our policies in the NP.</li> <li>• <b>MC</b> suggests organising meetings to reinforce the concept of being considered equal partners.</li> </ul> <p><b>CULTURE &amp; COMMUNITY ENGAGEMENT – ED/NA</b></p> <ul style="list-style-type: none"> <li>• <b>ED</b> reported on different activities, which will need to be put in a plan.</li> <li>• <b>ED</b> clarified that the best use of his time would be to focus on young people creativity with HNF. Engage in Colorful wayfinding projects.</li> <li>• <b>NA</b> sent an email informing he is following up with Michael Appouh the young person part of The Agency - a scheme that helps young people set up their social enterprise - currently working on an oral histories project aiming to document and archive the stories and experiences of people from Harlesden in response to proposed regeneration schemes. The interview and filming will happen during 2021.</li> <li>• <b>NA</b> would like to gather a list of people and propose the Committee to take part too.</li> </ul> <p><b>ENVIRONMENT-MC</b></p> <ul style="list-style-type: none"> <li>• <b>MC</b> explained that she is working with the vicinity of Park Parade and then move in the outwards. <b>MC</b> has been in touch with residents in Leghorn road for its improvement and is working closely to the Silver time appeal.</li> <li>• <b>MC</b> said she would contact the Councillor for the clean air topic.</li> </ul>	<p><b>SW, IE</b> will finalise the evaluation plan for trust 4 London.</p> <p><b>IE</b> will check with <b>Atara Fridler</b> if expected outcomes were designed on the work carried together with Crisis.</p> <p><b>PA, SW, IE</b> will meet to identify different funds.</p> <p><b>CG</b> will send his proposal to involve members in planning applications response.</p> <p><b>CG</b> to send a detailed Park Parade map for parking and traffic restrictions.</p> <p><b>SW, MJ</b> to speak with <b>Alice Leicester</b> head of Planning to establish a protocol of operation.</p> <p><b>ED</b> to write a Blog on the grants available for people or organisation.</p> <p><b>ED</b> to put his ideas into a written plan.</p> <p><b>IE</b> to put <b>MC</b> in touch with tree planting team.</p>
4.	<b>Oral History of Harlesden</b>	<b>NA</b> will get in touch with Michael for the December Forum meeting

	<ul style="list-style-type: none"> <li>● <b>NA</b> Checked if Committee members would like to be interviewed.</li> <li>● <b>CM</b> asked more details about interviews, dates, and times.</li> </ul>	
5.	<p><b>December General Meeting</b></p> <ul style="list-style-type: none"> <li>● <b>CM</b> approved <b>PA</b> proposal to call the meetings <i>Forum meetings</i> to distinguish them from AGM. <b>CG</b> updated notice boards with Forum meeting details.</li> <li>● <b>CM</b> Agreed speaking time slots and slides</li> <li>● <b>IE</b> Updated <b>CM</b> with guests' speakers:</li> <li>● Guest: Stephanie Milne Let's talk money (Funded by Harlesden community church) presents support available for residents (5 min)</li> <li>● Guest: Anna Doyle Town Centre Manager (5 min)</li> <li>● Guest: Kavita Tylor and her team - OPDC – Willesden Junction Station and the Canal project Q&amp;A(10 min)</li> </ul>	<p><b>IE</b> to Check numbers of registration/ send a reminder to members.  <b>IE</b> to finalise ppt.</p>
6.	<p><b>Application for Re-designation as Neighbourhood Forum</b></p> <ul style="list-style-type: none"> <li>● <b>CG</b> reported on public consultation published on Brent website.</li> </ul>	<p><b>IE</b> to Spread the word via newsletter and social. <b>PA</b> to update website</p>
	<p><b>Park Parade/healthy neighbourhoods</b></p> <ul style="list-style-type: none"> <li>● <b>MC</b> reported on the bingo appeal - frustrated because we do not have the power to object because there is no ground. However, if more objections are collected, there might be an opportunity to appeal.</li> <li>● <b>CG</b> advised looking into the planning side for this appeal, and <b>MJ</b> suggested to appeal from the planning point of view.</li> </ul>	<p><b>IE, MJ</b> so send a letter to appeal against the Silver time Bingo facility on Park Parade.</p>
7.	<p><b>Date and venue of the next committee meeting</b>  Proposal - 13<sup>th</sup> January 2021 6:30 pm</p>	<p><b>IE</b> will draft an Agenda</p>