

Harlesden Neighbourhood Forum

Trustee meeting minutes

Date and time of the meeting	Wednesday 7 th September 2022– 6.00-7.30 pm
Location	Zoom
Attending	Ilaria Esposito (IE) (Coordinator), Colin George (CG), Margaret Cox (MC), Paul Anders (PA), Sandra White (SW), Amandine Alexandre (AA), Julieta Galarza (JG) Jose Trueba (JT) (Trustees)
Guests	Mohammed Butt (part)
Apologies	Nouh Abukar (NA)
Absent	

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	<p>Welcome / Introduction.</p> <ul style="list-style-type: none"> • SW welcomed everyone • SW welcomed Jose Trueba as a new trustee • Trustees approved 13th July 2022 trustee meeting minutes • Conflict of interest register check: none disclosed. 	<p>IE to send the declaration of Interest to JT to sign</p>
2.	<p>Intervention from the leader of the Council</p> <ul style="list-style-type: none"> • SW welcome Cllr. Mohammed Butt to talk to the trustees. Trustees introduced themselves. • SW asked Cllr. Mohammed Butt to clarify behaviours and expressions during the meeting on the former Picture Place held on the 9th of June. • Cllr. Mohammed Butt explained that he would not condone any ill behaviour, and he admitted the meeting was heated at certain moments as they did not know what to expect. • SW said that there has never been an intention to attack; on the contrary, the Forum asked for a meeting as requested by the residents during the Forum Public meeting on 17th May 2022. Questions were drafted and sent in advance, asking for a dialogue on the matter. • SW confirmed that the Forum would challenge the Council to collaborate positively for Harlesden's. • Cllr. Butt said he welcomes the challenge and wants to cooperate for Harlesden to be a vibrant place. SW reinforces that we want to help to make Harlesden a better place to live, work, or for leisure. 	

	<ul style="list-style-type: none"> • Cllr. Butt said he knows and recognises our legal standing. He can ensure every department in Brent Council would be reminded to approach the Forum for every matter concerning Harlesden. • AA did not accept the apologies and mentioned that Lorna Hughes humiliated her for asking questions she did not feel comfortable with. AA suggested Cllr. Mohammed Butt reflects on having basic rules based on respect when holding meetings. • MC said that to work in harmony, we need the council to trust us. Cllr. Butt confirmed. • SW and Cllr. Butt will have another meeting with Lorna Hughes and Mili Patel to discuss cooperation. • SW will have facilitated the meeting with a mediator. Everyone agrees. 	
3.	<p>Organisational development</p> <ul style="list-style-type: none"> • IE reported on the exchange of email and phone calls held with the Charity Commission – Changes to the constitution are still under review and are yet to be reflected on the CC website. • JT asked about changes and why they were proposed, and PA explained the history. (details in the Forum public meeting minutes 17th May 2022) <p>Core funding</p> <ul style="list-style-type: none"> • IE shared updates on funding applications (the Lottery fund, the City BridgeTrust). SW explained that the funding would be for a 30h/week CEO for five years. • IE will send the application to Jose to start working on it. Explain why we did not manage. • PA reminded me that a funding meeting was due to discuss the current applications and budget for the year. <p>Insurance</p> <ul style="list-style-type: none"> • IE presented an insurance policy provided by Zurich, saving us around £300 a year. SW asked PA if he could check the details of the proposal. • <p>New office space</p> <ul style="list-style-type: none"> • SW reported that at the moment, there is no affordable option. JG suggested contacting the Salvation Army. 	<p>IE to contact the Charity Commission</p> <p>PA to check Zurich Proposal against the current one.</p> <p>IE to talk to Salvation Army about the office and contact Refugee Education UK for hotdesking</p>

<p>4.</p>	<p>Forum meetings: Tuesday, 20th September</p> <ul style="list-style-type: none"> • IE introduced the draft agenda • AA wanted to add information about cleaner air and healthy streets. • Venue: Salvation Army • Climate change - Circular Economy workshop 4.30 – 6 pm in partnership with the climate change team at Brent Council • 6.00 – 6.15 Forum meeting opens, and refreshment • Speakers: <ol style="list-style-type: none"> 1. Nadia and Tom from Green neighbourhoods 2. Town Centre Team - Sergeant 3. The OPDC 4. The Forum to undertake initial engagement within the proposed extensions to ensure community support (visual consultation) 5. HAZ consortium projects - presentation 6. Picture Palace ABC team – Chris Murray • 	<ul style="list-style-type: none"> • AA to write to Mili Patel to ask if she can update us at the public meeting on the Healthy street Plan with TFL
<p>5.</p>	<p>Updates on planning applications:</p> <ul style="list-style-type: none"> • IE reported that the updates on planning applications will be discussed on 12th September and that the use of planning@ address has been open to the whole planning team to send official communication. • SW asks CG if the draft survey for boundary extensions is ready, as we have been waiting for a while. • CG said he had been busy and needed to put his notes together. SW asks IE to support CG in finalising the draft. • AA reported on Roundwood Park playground has only the option to vote for one of the three proposals. Residents have already commented that although they look better than the first consultation, it shows poor investment from Brent compared with Queens’ Park. AA mentioned that the Queen’s Park playground is funded by the City of London, but many people do not know this. • AA reported that the matter of when the works for the playground will start would be discussed with Roundwood Councillors during the meeting with park services. • AA reported on the Safe Streets CCTV cameras. It's been two years since the emergency school streets were created, and it's high time they get properly enforced. • AA contacted Brent Council, which does not have an exact date yet as the lamp post needs to be tested for suitability for mounting a camera 	<p>CG to draft a consultation for boundaries. IE to print</p> <p>AA to follow up with councillors and Debbie Huckle from Brent Council Healthy Streets and Parking!</p>

	<ul style="list-style-type: none"> • AA said that the fact that there isn't any firm date yet for the installation doesn't give us confidence regarding Brent Council's ability to enforce school streets effectively despite the urgent need to protect children from air pollution and ensure that they can walk, scoot or cycle to school safely. When AA enquired about this last spring, she was told that the CCTV cameras would be installed in time for the new school year. • SW suggested scrutiny involving the schools to take ownership if we do not have an update by the Forum meeting in September. 	
6.	<p>HAZ cultural consortium</p> <p>SW mentioned that 1000 years of Harlesden is the project presented to the HAZ consortium to continue the wayfinding tradition. The theme will be Culture and Heritage. Harlesden was first mentioned in 1057, according to Brent Archives.</p> <p>'What traditions do your culture have to preserve the planet, and how can we use those in Harlesden today and in the future?'</p> <p>This encapsulates heritage, migration, past, present, and future and provides a beautiful legacy project.</p> <p>SW invites everyone to review the attached presentation on how the funding is divided.</p> <ul style="list-style-type: none"> • Heritage Action Zone £6150 • Elevate fund £5000 • Applications were sent in June 2022 and have been revised during the summer by YBF and the Council <p>Additional Project funding:</p> <ul style="list-style-type: none"> • Additional art installation on the High Street in partnership with Harlesden Green Neighbourhoods Project. (TBC) 	<p>IE to have a meeting with Nadia Khan for an art installation</p>
5.	<p>Clean air and environment</p> <p>Meeting with Roundwood councillors</p> <ul style="list-style-type: none"> • AA mentioned that LB Brent Park Services had not followed up on several actions and requests. AA suggests speaking directly with the councillors responsible for the area. • Bramshill open space:, dates - Kelly Eaton emailed recently, asking to meet Yolanda in person middle of September. The council confirmed 111 signatures total for the petition. The Forum sent park services the parks level up fund, and the team was exploring the option for Bramshill open space • Green Neighbourhoods: The Forum, in cooperation with the Climate Action Team at Brent Council, acts as a Green Neighbourhood Climate Ambassador. (£1000 lump sum for the service). <p>In the next two months, the Forum will deliver:</p> <ul style="list-style-type: none"> • A Survey concerning the changes to transform Church End and Roundwood into a greener, more sustainable place to live, work and visit. (already going) till 30 October 2022 • Run two educational awareness sessions: 	<p>AA to follow up with Roundwood Councillors and park services about the playground, toilets, and bowling green.</p> <p>IE, AA to invite Mili Patel to give updates on Bramshill open space at the Forum meeting</p> <p>IE to print the Green Neighbourhoods surveys for the Forum meetings and workshops on circular economy</p>

	<ul style="list-style-type: none"> - Reduce; Reuse; Recycle and Reduce food waste - 1 x Climate Change workshop 	
6.	<p>AOB</p> <ul style="list-style-type: none"> • OPDC local plan consultations <ol style="list-style-type: none"> 1. Tuesday 13th September Drop-in between 1 pm – 6.30 pm The Lab - Oaklands Community Centre, Oaklands Rise, NW10 6FJ 2. Saturday 17th September Drop-in between 9.30 am – 12.30 pm North Acton Square, next to the tube station 3. Monday 19th September 6 pm – 7 pm Online, Zoom (register to receive joining details) 	<p>IE to include OPDC local plan consultation in the newsletter</p>
7.	<p>Date and venue of the following trustee meetings & planning meetings Tuesday, 18th October 6-7.30 pm</p>	<p>IE to send agenda and minutes to Trustees</p>