

**Harlesden Neighbourhood Forum - Committee Meeting**

**Minutes of the Meeting**

<b>Date and time of the meeting</b>	Wednesday 2 <sup>nd</sup> September 2020– 6.00-7.00pm
<b>Location</b>	Online Zoom
<b>Attending</b>	Ilaria Esposito (IE), Paul Anders (PA), Colin George (CG), Madeleine Jennings (MJ), Sandra White (SW) Margaret Cox (MC) Atara Fridler (AF)
<b>Guests</b>	
<b>Apologies</b>	Errol Donald (ED)
<b>Absent</b>	James Pawney (JP) Nick Jones (NJ)

<b>Agenda item</b>	<b>Discussion (Key discussion and agreed points)</b>	<b>Actions</b>
1.	<p><b>Welcome / Introduction</b></p> <ul style="list-style-type: none"> <li>• <b>MJ</b> welcomes the Committee</li> <li>• Minutes and actions from 19/08/2020 meeting adopted.</li> </ul>	
2.	<p><b>Organisational setup</b></p> <ul style="list-style-type: none"> <li>• The Committee took note of the state of implementation:</li> <li>• <b>PA</b> reports that Bank signature for Maddie and Ilaria is still ongoing with Natwest, but it should not take much longer.</li> <li>• <b>IE, MJ</b> report on meeting with Trust 4 London Grant Manager. The 2nd instalment will be due after January 2021. <b>IE</b> will attend training delivered by T4L on data collection and monitoring and evaluation plan.</li> <li>• The <b>Committee</b> discussed a review of the Data Protection &amp; GDPR policy. <b>PA</b> will be temporarily responsible for the board of trustees for what is concerned in the Data Protection &amp; GDPR policy.</li> <li>• <b>IE, SW</b> introduce the importance of the Conflict of interest register and policy. HNF is a registered Charity. Committee discussed what constitutes a conflict of interest, according to the Data Protection &amp; GDPR policy.</li> </ul>	<p><b>IE</b> to attend training @T4L and prepare monitoring and evaluation plan</p> <p><b>PA</b> to review Data protection &amp; GDPR policy</p> <p><b>IE</b> to update the Conflict of interest register</p> <p><b>Committee</b> update their Col form</p>
3.	<p><b>Planning Applications procedure and forms</b></p> <ul style="list-style-type: none"> <li>• To discuss the internal process to select and respond to planning applications</li> <li>• To take note about the section for membership involvement</li> </ul>	<p><b>Not discussed – moved to next meeting</b></p>

4.	<p><b>Harlesden inclusive growth</b></p> <ul style="list-style-type: none"> <li>● <b>The Committee</b> supported the idea of having a partnership with YBF, to involve several groups of young people in shaping Harlesden town centre( Picture palace highlight). The idea will be discussed with Bang Edutainment before the engagement of YBF.</li> <li>● <b>AF, MJ, SW</b> proposed to set up a meeting with Bang Edutainment asap to resume their work together and conversation with Brent Council.</li> </ul>	<ul style="list-style-type: none"> <li>□ The original bid as Harlesden Trust would need to be updated and <b>MJ</b> and <b>SW</b> will liaise with <b>Bang Edutainment</b> and personally.</li> <li>□ <b>AF</b>, to organise a meeting with BANG</li> <li>□ <b>SW</b> and <b>MJ</b> will explore business involvement with <b>YBF</b> after meeting with BANG</li> </ul>
5.	<p><b>OPDC – Harlesden Canal &amp; Old Oak Lane Towpath Ramp</b> OPDC has announced plans for exciting improvements at Harlesden Canalside. They will be consulting residents and stakeholders on all these improvements. HNF has asked for a meeting in reply to their e-mail</p> <ul style="list-style-type: none"> <li>● <b>MJ</b> updated on OPDC setting a meeting with us. The meeting will take place in September (<b>TBC</b>)</li> <li>● <b>CG</b> shared his involvement in writing to OPDC and will circulate info about his notes on the matter.</li> <li>● <b>CG</b> shared about the meeting organised by <a href="#">Grand Union Alliance (GUA)</a> and the Old Oak Neighbourhood Forum (OONF) on Tuesday 8 September to discuss various recent matters important to the future of Old Oak, Park Royal and surrounding areas. Q&amp;A session starting at 6.30 pm with Emma Williamson. She joined OPDC in August as their new Director of Planning. This is to hopefully get a full update on what OPDC has been doing since March on its Draft Local Plan.</li> <li>● <b>IE</b> invited Committee to take part in the public consultation for the Gran union canal via Survey and online meeting: "(OPDC) and the Grand Union Canal - the future!". Sep 28, 2020 07:30 PM London</li> </ul>	<ul style="list-style-type: none"> <li>□ <b>Committee</b> to meet with the OPDC and the collective of residents for that area.</li> <li>□ <b>IE</b> to send the link for the Zoom meeting on the Grand Union canal <b>MJ, CG, SW, IE</b> will take part.</li> <li>□ <b>Committee</b> to take part in 8<sup>th</sup> September meeting</li> </ul>
6.	<p><b>Canal towpath-closure</b> <b>National Grid</b> is closing the canal towpath between The Collective @ Old Oak Lane and Scrubs Lane for four months for decommissioning of cables <b>from September 2020</b> to allow more consultation within the community. This is a big problem for all people who use this for walking and cycling.</p> <ul style="list-style-type: none"> <li>● <b>MJ</b>, HNF is in touch with National Grid to continue the conversation on ensuring diversion routes are as close to the canal as possible. We offered to support them in liaising with the local community here in Harlesden.</li> <li>● <b>National Grid</b> has answered that works are pause until further notice</li> </ul>	<ul style="list-style-type: none"> <li>□ <b>IE</b>, to report outcome into the newsletter</li> </ul>
7.	<p><b>Park Parade gathering and waste collection</b></p> <p><b>MC</b> reported that apart from the road being filthy, residents who live on and around the Park Parade area are upset and need support as ASB has increased substantially. Another cafe has opened on Park Parade. The</p>	<ul style="list-style-type: none"> <li>□ Committee Decision: stick on the rules, no drinking, no parking, no ASB, steaming the road.</li> </ul>

	<p>Hoggar is located in between the laundrette and Merhala. It opened last month where Harlesden Heights estate agents used to be. It seems that the Council has allowed a change of use, and large numbers of people are coming into the area, causing a rise in dealing, shouting and motorbikes being parked on the pavement. Residents want to do a petition to stop these types of shops from opening in a residential area and have been already in touch with the Council.</p> <ul style="list-style-type: none"> <li>• The <b>Committee</b> discussed ideas that can help or can offer any support to the residents.</li> <li>• <b>MC</b> reported that apart from the street needing steam cleaning, there are too many cafes. The residents in Park Parade are not happy about the increase of ASB.</li> <li>• <b>SW</b> explains that in some culture, the opening of a café allows man only. Conversations with community leaders should be approached.</li> <li>• <b>MJ</b> would like the HNF to approach the business owners to discuss the side effects of ASB and how we can work together to inhibit them.</li> <li>• <b>PA</b> explained that ASB should be dealt with differently from the planning aspect. Legal action should be pursued.</li> <li>• <b>MC</b> asked HNF to enquire the Council about the opening of a café rather than another service.</li> <li>• <b>CG</b> explain that change of views is happening without any planning, so as planning forum, we should challenge the Council regardless of who is opening a new business. The other issue is drinking alcohol and parking on pavements which should be treated legally.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Check if a change of use has been allowed.</li> <li><input type="checkbox"/> <b>CG</b> and <b>MG</b> put a letter together for the Council around it and share with the Committee for feedback.</li> </ul>
8.	<p><b>Application for Re-designation as Neighbourhood Forum</b></p> <ul style="list-style-type: none"> <li>• <b>Committee</b> decided to use internal networks and let people know that the HNF is applying for redesignation.</li> <li>• <b>IE</b> updated Committee on new members gained through the newsletter and online activities like Survey and consultations.</li> <li>• <b>CG, MC</b> designed a leaflet to let the resident know about redesignation and get involved.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Committee</b> to involve residents in taking part in the Survey.</li> <li><input type="checkbox"/> <b>MJ</b> and <b>Committee</b> to boost communication around redesignation</li> <li><input type="checkbox"/> <b>CG, IE</b> to print leaflet and posters</li> </ul>
9.	<p><b>Veolia's 2020 funding</b> Will now consider proposals that set out to revive the vital community groups, services and spaces that have suffered in recent months. Projects that connect people and communities, and encourage people to reduce their environmental footprint, are of interest.</p> <ul style="list-style-type: none"> <li>• <b>MJ</b> reported on further development with Bramshill Open Space Committee and their clean up idea.</li> <li>• <b>IE, MJ</b> reported about the pilot with Bramshill Open Space Brent - The Great British September Clean up. The event will take place on 12<sup>th</sup> September 2020 supported by Veolia from 10.30 am – 3.00 pm</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>IE, SW</b> to follow up with Veolia about concept note for the Community fund. To set up a meeting with <a href="mailto:james.mason@veolia.com">james.mason@veolia.com</a> 30<sup>th</sup> September</li> <li><input type="checkbox"/> Advert Event 12th September on Newsletter, website</li> <li><input type="checkbox"/> Agenda point will be further discussed in the next meeting.</li> </ul>

10.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• AWAYDAY booked for Wednesday evening 16<sup>th</sup> September 2020</li> <li>• AGM booked for Wednesday 21<sup>th</sup> October 2020</li> </ul>	<input type="checkbox"/> <b>IE, MJ</b> to draft an agenda for the AWAYDAY
11.	<p><b>Date and venue of the next committee meeting</b>          The Committee is adjourned on Wednesday 16<sup>th</sup> September 2020 AWAYDAY</p>	<input type="checkbox"/> <b>IE</b> will draft an Agenda on 14/09/2020