

Harlesden Neighbourhood Forum

Trustee meeting minutes

Date and time of the meeting	Tuesday 31 <sup>st</sup> May 2022– 6.00-7.30 pm
Location	Zoom
Attending	Ilaria Esposito (IE), Colin George (CG), Margaret Cox (MC), Paul Anders (PA), Sandra White (SW), Amandine Alexandre (AA), <b>(Trustees)</b>
Guests	
Apologies	Julieta Galarza (JG)
Absent	Nouh Abukar (NA)

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	<p><b>Welcome / Introduction.</b></p> <ul style="list-style-type: none"> <li>• <b>SW</b> welcomed everyone</li> <li>• <b>Trustees</b> approved 26<sup>th</sup> April 2022 minutes</li> <li>• Conflict of interest register check: none disclosed.</li> </ul>	<p><b>AA</b> suggested a small amendment to the actions of the minutes of the meeting. Regarding people affected by pollution, <b>AA</b> suggested encouraging residents to come forward and share with us how they are impacted by the high level of air pollution on the high street - and a message did go out in the April newsletter.</p>
2.	<p><b>Forum meetings follow up</b></p> <ul style="list-style-type: none"> <li>• Trustees formally thanked the Salvation Army for hosting the meeting and for Youth with a Mission Urban Key for offering the refreshment during the meeting.</li> </ul> <p><b>Amendments to the CIO constitution</b></p> <ul style="list-style-type: none"> <li>• Both amendments passed unanimously at the Forum meeting. Trustees discussed the procedure to amend the constitution and submit it to the Charity Commission</li> </ul> <p><b>The Picture Palace meeting on 9th June</b></p> <ul style="list-style-type: none"> <li>• <b>Logistics and expected outcomes</b></li> <li>• <b>Trustees</b> discussed that from the presentation of the plan for the former Picture Palace participants felt disappointed that no wider consultation had been carried out within the community, no business plan was presented and there were concerns about the anticipation of design without knowing which kind of purposes the building would serve or the activities to be delivered there had been established. Attendees also asked about the assessment of the financial viability of the café and the impact on existing nearby businesses</li> </ul>	<p><b>SW</b> to check with Trustees on how to input changes to the constitution and send it to the charity commission.</p> <p><b>IE</b> to prepare plan and invitations and send the newsletter with a brief and collection of questions raised by residents and members</p>

	<ul style="list-style-type: none"> <li>• Expected outcomes for the meeting: shared working space, cohesive community. <b>AA</b> expected culture would be the focus.</li> <li>• <b>SW</b> proposes she chairs the meeting and proposes a set of questions to facilitate the meeting for all the parties involved.</li> <li>• <b>Trustees</b> collect the points shared by members at the Forum meeting and would like to prepare points for consideration to be sent in advance so that the meeting could run smoothly.</li> </ul>	
3.	<p><b>Updates on planning applications:</b></p> <p><b>IE</b> reported on 23<sup>rd</sup> May Planning Meeting action points below:</p> <ul style="list-style-type: none"> <li>• Create an official email address for planning matters.</li> <li>• Created shared folder</li> <li>• <b>IE</b> to send a weekly list of planning applications</li> <li>• Colin, Jennifer, and Philip will update the spreadsheet on google drive. Jennifer has taken May weeks 1 and 2</li> <li>• Jennifer will create a shared calendar to support actions in this regard.</li> <li>• <b>IE</b> to set up WhatsApp planning group</li> <li>• Philip to contact Planning Enforcement for 150 Manor Park Road</li> <li>• Colin URGENT - Write to the committee about 5-6 Park Parade AGC. Deadline to respond 13th June</li> </ul> <p><b>5-6 Park Parade AGC</b></p> <ul style="list-style-type: none"> <li>• <b>MC</b> informed the meeting that Park Parade residents want to object. <b>MC</b> thinks that the applicant does not satisfy the regulations.</li> <li>• <b>IE</b> reported on the HNF planning sub-team meeting: any response from the Forum as a planning consultee could be undermined if we're relying on non-planning policy arguments. The Forum should invest political capital to push for a change to the SPG in the area as the current policy undermines (for example) community cohesion, safety etc.</li> <li>• <b>MC</b> agrees that we need to do more advocacy to change the planning guidelines.</li> <li>• <b>CG</b> suggests including such consideration in the Neighbourhood Plan.</li> <li>• <b>SW</b> invited <b>AA</b> to present superzones and how we can use this scheme to make sure gambling shops are not around schools. <b>AA</b> suggested that mentioning the superzones might support the objection.</li> <li>• <b>SW</b> wrote to the Chief Executive (Carolyn Downs) of the council for the superzones. Carolyn Downs responded that the Council will try to apply in autumn for the second round.</li> </ul>	<p>How to comment on planning applications  <a href="https://www.brent.gov.uk/planningcomments#commentonapplications">https://www.brent.gov.uk/planningcomments#commentonapplications</a></p> <p><b>CG</b> to draft consultation for boundaries. <b>IE</b> to put online</p> <p><b>IE</b> to prepare Next planning meeting 20th June</p> <p><b>IE</b> to remind the planning team to submit an objection to the Brent planning Portal.  <a href="https://www.london.gov.uk/what-we-do/health/school-superzones#acc-i-64977">https://www.london.gov.uk/what-we-do/health/school-superzones#acc-i-64977</a></p> <p><b>SW</b> to write a letter to submit for the 5-6 Park Parade planning application. Based on the latest objection in October 2021</p>

	PA mentioned that the Forum should act around small businesses leaving Harlesden and the kind of investments that is coming to the area.	
4.	<p><b>Culture and Heritage</b></p> <p><b>HAZ cultural consortium</b></p> <ul style="list-style-type: none"> <li>• SW reported on the meeting with Brent Council</li> <li>• PA reminds us that we cannot run any project if there is no funding from other pots</li> </ul> <p><b>Harlesden wayfinding:</b> The Forum has applied to <i>lovewhereyoulive</i> to support the 3<sup>rd</sup> round design workshops (Grace Nelson). This time, this was unsuccessful due to other local groups benefitting and HNF accessing this funding last year. We still have money left from both match funding and NCIL. Ilaria is talking with the Town Centre Manager to make sure the leftover from NCIL is transferred to our bank account.</p> <ul style="list-style-type: none"> <li>• IE reported that the final work will be ready by 10<sup>th</sup> June for CPMedia</li> <li>• Banners will be up on 24<sup>th</sup> June on different lamp posts</li> <li>• Trustees agreed on a celebration for Saturday 9<sup>th</sup> July at Bramshill open space 4.00 – 5.30 pm</li> </ul>	<p>SW to meet the consortium and Brent Council reps for a final decision.</p> <p>IE to make arrangements for the celebration</p>
5.	<p><b>Clean air and environment</b></p> <p><b>Breathe London Node</b> AA suggests that the next step is to organise a meeting with counsellors to present data and hold them to account for the clean air.</p> <p><b>Our space award</b></p> <ul style="list-style-type: none"> <li>• the launching event on Saturday, May 7<sup>th</sup>, was a great success, and we had a mention in the Brent Newsletter</li> <li>• The work @Roundwood café is now taking the second phase focusing on the edible community garden. A local landscape architect and parent who attended our pollinator programme last year is offering her expertise and time for free to support the implementation. (please see the plan attached).</li> <li>• Work will occur with volunteers and students from the community on the 10<sup>th</sup>, 17<sup>th</sup> and 24<sup>th</sup> of June, including a workshop on the 6<sup>th</sup> and 7<sup>th</sup> of July on building planters.</li> </ul> <p><b>Tubbs Road Pocket Park</b></p> <ul style="list-style-type: none"> <li>• MC updated the trustees on the next steps.</li> <li>• Park services explained that the playground would need safety checks so this would imply costs for the council, but they agreed on a couple of things that came out of the resident's survey</li> <li>• <b>Bramshill open space:</b> residents have started an e-petition as they are not happy with the Council survey dedicated only to people living nearby of the space. CG and Philip met with residents in the area around Station Road to speak about the issues.</li> </ul>	<p>AA to follow up with ICL and Councillors</p> <p>IE to follow up email with Park service</p> <p>MC to get in touch with Park Services and residents about Tubbs Road Pocket Park agreed plan for further discussion.</p> <p>SW to check the contact point for the previous consultation <b>Wembley to Willesden healthy street plan</b></p> <p>IE and AA to contact HTG and let's grow Brent</p>

6.	<p><b>AOB</b></p> <p>Neighbourhood Planners London <b>PA</b> and <b>CG</b> to attend  <b>CG</b> invited trustees for the 18<sup>th</sup> September Furness Park day event</p>	
7.	<p><b>Date and venue of the following trustee meetings &amp; planning meetings</b></p> <p>Proposal to have a meeting on Wednesday, 29<sup>th</sup> June 6-7.30 pm</p> <ul style="list-style-type: none"> <li>• 18<sup>th</sup> September Furness park day event</li> </ul>	<p><b>IE</b> to send agenda and minutes to  <b>Trustees</b></p>