

Harlesden Neighbourhood Forum Committee Meeting 13th September 2017 minutes FINAL

Date and time of meeting:	Wednesday 13 th September 2017, 6.30 – 8.15pm
Location:	Rubio Cafe, Park Parade, Harlesden
Attending:	Leao Neto (LN), Paul Anders (PA), Atara Fridler (AF), Nick Jones (NJ), Ricky Gardner (RG), Megan Lewis (ML)
Guests:	Ken Hullock (KH) – Planning consultant
Apologies:	Susan Grace (SG), Colin George(CG)

Meeting notes

Agenda item	Discussion (Key discussion points and agreed points)	Actions	Status as of 25 Sept
1.	<p>Welcome / Introduction</p> <ul style="list-style-type: none"> • LN welcomes all • LN runs through actions of last Committee Meeting (July) for updates as follows: <ul style="list-style-type: none"> - PA is progressing with the Bank Account Application with Natwest - Community Led Housing work is being picked up again with a conference call with Locality and David Chapman in the next couple of weeks. Atara will be handing over her involvement to Michael Fothergill at Crisis. Will produce an update following - Working groups have still yet to meet to discuss next steps as agreed in the last meeting. Working group leads should have met and produced an action plan by mid-October - Website yet to be updated as agreed in the last meeting. Committee members will send photos and bios for updating by end of September – Confirmation from SG TBC • LN introduces discussion about internal communications. ML requests committee keep her better updated about their tasks to help reduce admin workload. ML will continue to send emails with clear tasks and deadlines. Committee agree to acknowledge receipt and actioning of Emails – particularly when marked as important. 	<ul style="list-style-type: none"> • PA (?) to produce update on CL Housing • Working group leads arrange group meeting and action plan by Friday 13th October. • SG to liaise with ML on website progress • Committee members to send photo and bio to SG for website update • Committee acknowledge receipt and actioning of Emails – particularly when marked as important. 	
2.	<p>OPDC Local Plan HNF response – Discussion prior to submission</p> <ul style="list-style-type: none"> • ‘Over-development’ to be amended to ‘development above’. • LN states he is happy with the strength of the document and how KH has listened to HNF and scrutinised the Draft Local Plan document. Aim is to stay in communication regularly with OPDC • RG happy that the strength of our response is reflected in the GUA and Brent’s also. ML notes that Crisis policy team helped construct Crisis response, which also informed HNF’s housing chapter comments • KH states the response will go to the Local Plan inspector, and recommends staying connected with Muhammed Butt to maintain influence 	<ul style="list-style-type: none"> • KH & ML Minor OPDC response amendments and submit • ML & NJ Draft press release for B&K Times • RG & NJ to connect through Dawn Butler to MOL 	<p>Complete</p> <p>Complete</p> <p>Unknown</p>

	<ul style="list-style-type: none"> • LN reiterates that HNF should maintain a conversation with relevant bodies. AF proposes further lobbying on and around Willesden Junction Station and Harlesden connections. Proposes contacting Brent and Kilburn times and constructing a press release about concern over the implications for Harlesden. Also discussed using existing links with Dulcie (Trinidad Roti) and Dawn Butler to engage their support and potentially facilitate a meeting with Sadiq Khan. Committee support above actions. • KH mentions Harlesden Primary School (HPS) and uncertainty over its expansion – meeting the needs of Harlesden/ Brent, or also overspill from OPDC area. Points out need to communicate with HPS to find out as could be an additional area to act on. 		
3 & 4	<p>Neighbourhood Plan updates</p> <ul style="list-style-type: none"> • ML begins by giving an overview of where we are on getting the plan amended. Introduces ‘Draft NP Proposed Amendments’ – document with notes as proposed by KH reflecting Statutory body consultation feedback. Committee accept/ discuss amendments systematically • Page 17 & 18: PA and LN comment on a couple of wording changes. KH notes these are as advised by Statutory bodies based on what’s within NP scope • P19: Committee agree with removal of Royal Mail site as a proposed allocation for housing. Agreement for inclusion of 164 Harlesden Road as additional site. • P32: PA queries listing of whole Royal Mail building as heritage asset when only a certain section is of architectural significance – KH states this is normal to include the whole structure • P36: Recognition that ‘tall buildings’ wording / definition and criteria is vague and to be defined through further consultation at upcoming Forum workshop (19th September 2017) • P39: Agreement that HNF stays strong against the designation of the Bus Depot on Station Road being designated Strategic Industrial Land (SIL) – as put forward by OPDC – as it negatively impacts the local environment and blocks opportunities for future success of Station Road. Agreement that this is to be included in lobbying messages (see item 3). RG states that being clear with what we want to see for the sites will help with negotiations. AF notes this also covers traffic as the current OPDC proposal for OO High street won’t reduce traffic in the area. Agreement that further political action is required beyond the Neighbourhood Plan (As per Item 3) • P45: KH notes we need to be clearer on what makes Harlesden stand out architecturally as a conservation area, what is working, what is not. PA suggests the housing facades, NJ refers to the uniformity of shop fronts on Upper St Islington, and successes of some fronts on Park Parade in Harlesden. AF notes the workshop (19th September) will bring out the nuances and unique points to make on local design and character • P 52: LN and ML query if scope to include increase in construction traffic and its effects (i.e. road surfaces) during construction period in OPDC area. KH suggests we add further wording to cover this on P52. AF queries scope for reference to air quality. NJ responds that this can be covered in separate work of HNF • PA raises question of indicative housing capacity on Harlesden Plaza site. KH notes this is as per Brent’s indication, likely based on higher buildings and in line with London Plan, however it will likely be lower as heights will be lower. KH stresses however that the site has to have investment/revenue potential or development will not happen. 	<ul style="list-style-type: none"> • ML: Harlesden Road site landowners to be contacted • Points to be included in action from Item 2 • KH to consider additional wording 	<p>Complete</p> <p>Noted</p>

5.	<p>Other pending amendments (ML)</p> <ul style="list-style-type: none"> • Potential removal of Harley Road site and further site allocation amendments awaiting Aecom recommendations • Addition of some bank buildings as heritage assets – pending HNF making the case as such. AF notes that these are in conservation zone – but KH states that the NP recognising these as assets also gives strength in planning applications • Car Parking sites to retain (evidence to be provided from Car Park survey) • Addition of Visuals, design principles, tall building and consultation criteria (to be added following 19th September workshop) • Any further public consultation response amendments (further summarising needed) • Inclusion of reference to Community Led Housing options (following discussions with Locality support and Aecom) • Potential inclusion of more on Harlesden Station • Updates following Locality Healthcheck once above all complete 	<ul style="list-style-type: none"> • KH / CG explore case for Bank Buildings • ML manage car park survey, committee to contribute • ML, KH and RG to liaise with Historic England following 19th September workshop on new content • ML and KH to finalise public consultation amendments • ML & PA to manage CL Housing content following discussion • ML & LN to arrange Stonebridge NF meeting regarding H.Station. 	<p>In progress</p> <p>Complete</p> <p>Complete</p> <p>In progress</p> <p>In progress</p> <p>Pending</p>
6.	<p>Plan for 19th September Workshop</p> <ul style="list-style-type: none"> • ML summarises topics of discussion and event plan • RG, AF and NJ confirming attendance, SG, PA and LN apologies • Agreement RG to chair first half, AF to close 	<ul style="list-style-type: none"> • ML & RG to meet prior to go over content • ML to brief AF and NJ on activity prior to start 	<p>Complete</p> <p>Complete</p>
7.	<p>AOB</p> <ul style="list-style-type: none"> • Brent Local Plan workshop taking place in Harlesden 21st September 	<ul style="list-style-type: none"> • KH and PA to attend Brent workshop, maybe others 	<p>Complete</p>