

Harlesden, 11<sup>th</sup> November 2020

CM (2020)1110 Meeting

Minutes **Harlesden Neighbourhood Forum**

**Minutes of the Meeting**

<b>Date and time of the meeting</b>	Monday 11 <sup>th</sup> October 2020– 6.30-7.30 pm
<b>Location</b>	Online Zoom
<b>Attending</b>	Ilaria Esposito (IE), Paul Anders (PA), Colin George (CG), Madeleine Jennings (MJ), Sandra White (SW) Errol Donald (ED) Margaret Cox (MC), Nouh Abukar (NA)
<b>Guests</b>	
<b>Apologies</b>	
<b>Absent</b>	

<b>Agenda item</b>	<b>Discussion (Key discussion and agreed points)</b>	<b>Actions</b>
1.	<p><b>Welcome / Introduction</b></p> <ul style="list-style-type: none"> <li>• <b>MJ</b> welcomes the Committee. <b>MJ</b> includes the two new trustees Nouh Abukar and Margaret Cox.</li> <li>• Minutes and actions from 27<sup>th</sup> October meeting adopted.</li> </ul>	
2.	<p><b>Committee members portfolios and work plans</b></p> <p><b>MJ</b> invited the Committee to share their work plans proposals.</p> <p><b>FINANCE</b> – <b>PA</b> Reported on the intention to get organised to report to the Charity Commission</p> <p><b>FUNDING &amp; GRANTS</b> – <b>SW(Vice-Chair)</b> Reported on possible Strategy and ongoing activities.</p> <ul style="list-style-type: none"> <li>• VEOLIA Community fund application will be submitted during the week starting 16/11/20</li> <li>• Trust for London – current funding needs a revised evaluation plan – some of the activities could not be implemented because of COVID-19, so we need to consider what we will do instead.</li> <li>• NCIL - pays for activity and wages to deliver a project. NCIL should be reopening soon.</li> <li>• Core Funding, as we need a further key member of staff to support delivery. Different to Coordinator – Communications Officer – as we will be doing more and more comms in the futures – we need someone to write the communications strategy falling out of the different strands of work. Chief Executive whom we will employ to deliver the strategic plan once we have one.</li> <li>• Look for funding at Tudor Trust, Citibridge Trust, Porticus etc.</li> <li>• Work with CAF or REACH to assist and support with Organisational development and comes with funding</li> </ul>	<p>Each CM should produce a plan to report on their portfolio for the December meeting.</p> <p><b>IE</b> will send a simple template for <b>Committee</b> to collect action points</p> <p><b>MJ, SW</b> oversee and contribute to others' portfolio under their role of Chair and ViceChair</p> <p><b>PA</b> will back up Sandra in the funding application.</p> <p><b>IE</b> will have a meeting with PA around finance matters</p> <p><b>Committee</b> will have a follow-up meeting with OPDC draft local plan</p>

**PLANNING CG updated on current activities.**

- He was trying to reach the Licencing committee since he cannot find minutes. There are a couple of local licences permission to be challenged locally.
- OPDC meeting attendance, especially on Willesden Junction feeding in a more coordinated response.

**CULTURE & COMMUNITY ENGAGEMENT - ED/NA** report on different activities, which will need to be put in a plan

ED update about different conversations with OPDC in terms of communication:

- Info around development around OPDC does not reach people in the community, so HNF can help in bringing the comms out to people.
- It is essential to get the word out on the heritage programme within OPDC. (Grant available 5k for anything connected with culture). ED suggests playing as convector for organisations to access small funding, and to support them. Constant contact within organisations should be established for monitoring and evaluation purposes.
- ED also spoke with Clarissa Woodstock(OPDC) to have a joint monthly meeting with HNF.
- CG ask ED to bring him in some of the conversations since they might be strategic issues apart from comms.

**NA** is following up with Michael Appouh the young person part of The Agency - a scheme that helps young people set up their social enterprise - currently working on an oral histories project aiming to document and archive the stories and experiences of people from Harlesden in response to proposed regeneration schemes.

**CG** suggested to contact HAART, Love Harlesden Fb page.

**COMMUNICATION** – **PA** reported his work on the website and also have a blog. PA suggested to also to have a more comprehensive strategy in terms of comms in line to recruit a communication officer and apply for core funding.

**ENVIRONMENT- MC** reported on her research on clean air and her meeting with IE

- Air pollution is a big issue in Harlesden due to HGVs mainly. It is crucial to have an alternative route from the town centre.
- MC explained that there was a petition around that in Brent, which needs to be resumed.
- Powerday's Lorries has a significant impact on our local air quality. As soon as works in OPDC increases, we will have more traffic coming through. Some work with the Satnav could be done to direct drivers Talks with Ealing Council also need to be sought.

**SW** will get in touch to send a linked website to campaign about clean air and avoid HGVs coming to the town centre.

**CG** will circulate a document - healthy neighbourhood plan which should give us more info on the signals put in Harlesden.

	<p><b>CG</b> explained there is a new road plan to stop lorries going through Ealing. So we need to have ensure we create opposition to stop lorries from coming through Harlesden instead.</p> <p><b>MG</b>, informed about the comprehensive approach around the clean environment and clean air, after her exchange with IE around mitigating action around air pollution, (including community and other Harlesden organisations' engagement, waste production, wildlife conservation and tree planting).</p> <p><u>Business and Regeneration</u> CG/NA will report during the next meeting</p>	
1.	<p><b>Application for Re-designation as Neighbourhood Forum</b></p> <ul style="list-style-type: none"> <li>• <b>IE</b> explained the status of the application. Peter Farnham has sent updates and included decision about public consultation in the OPDC board meeting.</li> <li>• OPDC and Brent will be in touch next week to decide on the plan for consultation.</li> </ul>	Keep in touch with Brent and OPDC on the matter
2.	<p><b>AOB: Redaction of list of attendees at AGM</b></p> <p>The Committee decided to keep the list internal for reporting purposes according to the Constitution, and if required to show the validity of AGM. Data are protected under HNF privacy and data protection policy</p>	Statement agreement to be updated for the sign-up form
3.	<p><b>Date and venue of the next committee meeting</b></p> <p>The Committee is adjourned on Tuesday 24<sup>th</sup> November 2020 6.30 pm</p>	<b>IE</b> will draft an Agenda