

Harlesden Neighbourhood Forum

Trustee meeting minutes

Date and time of the meeting	Wednesday 5 th July – 6.30-7.45 pm
Location	Kaleo
Attending	Ilaria Esposito (IE) (Coordinator), Colin George (CG), Sandra White (SW), Amandine Alexandre Hughes (AA) Jose Trueba (JT) (Trustees)
Guests	
Apologies	
Absent	Margaret Cox (MG), Julieta Galarza (JG)

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	Welcome / Introduction. • SW welcomed everyone. • Trustees approved 15th March 2023 trustee meeting minutes. • Conflict of interest register check: none disclosed. • SW mentioned that MC has decided to step down as Vicechair. The trustees accept, but would need confirmation in writing.	SW to have further conversations with MC
2.	Organisational development • IE reported that thanks to the Grace Nelson Town Centre manager, we might use a space at Free the Forgotten at 220 Church Road NW10. The Freeman Centre is not ready yet for use. • IE reported that the Forum is now London's living wage employer. SW mentioned the HR review and issued a new contract letter to IE according to changes in the employment law. IE brought to the trustees' attention that her salary would need a revision according to inflation and the cost-of-living crisis. SW said that the trustees will discuss how the revision can be made. • Relationship with businesses and organisations. IE mentioned that the newsletter spotlight will cover the new Kaleo café opening in Park Parade in July. • SW explained her vision around Trustees and volunteer recruitment and the need to organise a Board of Trustees Strategy meeting. • SW talks about the code of conduct as it reminds all the trustees to interact with each other in a spirit of support and respect.	IE to organise a meeting for trustees to talk about salary review. • SW to advertise on LinkedIn. JT to speak with a resident expert in planning. • IE to prepare a new leaflet and recruitment campaign

3.	Funding IE presented the following activities around funding. The London City Bridge Trust application for core funding to hire a CEO is not possible as our income is low. SW and IE have drafted it for project costs. As soon as the website reopens, we are ready for submission. Trust for London We have applied to core cost extensions for 55k over two years. Waiting for the results Tubbs Road Pocket Park IE and MC met to draft the application. IE has met LEAP an organisation that has helped Harlesden Primary to refurbish and rewild the playground. <u>Brent's Together Towards Zero Grant</u> A project that can help tackle climate change and make your local area greener could get up to £5,000. <u>NCIL – will reopen in November.</u> <u>Heritage found up to £250,000 creates better places to live, work and visit</u> https://www.heritagefund.org.uk/funding/what-we-fund. The London Engagement Collaborative Good Ideas Fund The Good Ideas Fund is a small pot of funding alongside the LEC Pilot Network. The Forum applied for £5,000 to continuing to work on culture and heritage in Harlesden and it was successful. LEC Good Ideas Fund - Guidance Notes Good Ideas Fund - Application Form Fundraising Strategy To discuss how Forum needs to acquire consistent funding, to ensure sustainability in the long term. SW asked CG to bring more info to see how we can apply for and diversify the funding. SW talked about a strategy on how to grow through a national lottery and Individuals giving. CG said to approach HS2 grants at the HS2 meeting.	IE to follow up on all the application processes. IE to investigate HS2 funding. IE to investigate National Lottery and the Oak Foundation IE and MC to follow up on application process for Tubbs.
----	---	--

4.	Updates on planning • CG reported Recently discussed planning applications. • Silvertime application.CG reported the view of the planning team. CG also brought research to showcase the approval of other adult gaming centres in Neasden and Willesden. • SW attended the staged demonstration with MC on Saturday 1st July and reinforced the point that although we are a planning Forum, there are many things to be considered when it comes to objecting to applications that potentially can damage the development and improvements of Harlesden. In our objections to the Silvertime, we have mentioned the current regulation as we know the planning rules. SW said that it is also essential to act upon the suggestion of the planning team to lobby for the local plan/national plan policies to be changed. In this regard, a meeting with the local councillors would be appropriate. • Bowling green tender.IE reported that Brent Council is reviewing it as they did not get the renovation work funding. • HS2 meeting – CG mentioned measures/fencing that could be put in place to minimise the noise in the surrounding. SW enquired about funding. IE mentioned that CG had contacted HS2 for the funding available. • Cycle route: AA said that there will be a consultation, and she will try to invite people representing the cycle campaign. Also, Brent gave an update on a new scheme called the Green Corridors as part of the Church End and Roundwood Green Neighbourhood scheme. Boundaries review • Boundary maps discussed. Everyone agrees we should consider an extension till Church End to discuss further with residents at the Forum meeting on 8th July 2023	IE to put the Planning team in touch with Anita IE will contact Anita and Grace for consultation face to face
5.	Events Forum Public meeting at HTG Draft Agenda: • Guests and partners showcase opportunities to engage in the community. • World cafe`: Meet and join one of the trustees at a table to get updates on the work of the Forum during the last quarter – different topics discussed. • Local organisations will give information and run consultations about opportunities available in Harlesden. • Urban planning corner: updates from the planning team. • Clean air and environment updates • Get your skate or scooter repaired with Sally's scooters.	IE to liaise with guests and venue for logistics.

	• Anil, the BikeMan, will be offering bikes repair services (a small donation is required) • Children's art and craft workshop table. A new art competition coming soon! IE presented the draft agenda to the trustees. JT asked if a general survey interview could be done to understand the health needs of residents in Harlesden and if he could have a space to do so. The trustees approved.	
6.	Clean air and environment Breathe London Community Programme • AA updated on the Breathe the London community network, the clean air day activity, and the Brent Air Quality Strategy and actions for clean air day on 15th June. • AA gave presentations and talks at John Keable and St. Joseph primary schools during coffee mornings and was mentioned in the schools' newsletter. • AA mentioned that many parents reflected on using the car for the school run and the fines received in the school street zone, so the Forum needs to continue raising awareness. • Updates on clean air day and school streets. Brent was awarded a £470k grant for creating low-pollution walking maps for all schools and raising air pollution awareness. AA mentioned that having electric buses for Harlesden should be considered and discussed with TFL. The green corridors (church path, Crownhill Road) should be included in the further development of school streets in school superzones. IE, AA, and CG attended the local Brent environmental network on 1st July to draft the possible structure and objectives of the network. AA and IE mentioned that it would make sense for the bowling green project to be included in the scope.	
	Date and venue of the next trustee meetings & planning meetings Proposal to have a meeting on 12th September 6-7.30 pm face to face	IE to send agenda and minutes to Trustees.