

Date and time of meeting:	29th March 2023, 6.00 pm – 8.00 pm
Location:	The Trinity Centre, St Mary’s Road, NW10
Attending:	Trustees/staff: Chair; Sandra White (SW); Colin George (CG); Margaret Cox (MC) Julieta Galarza (JG); Paul Anders (PA); Amandine Alexandre (AA); Ilaria Esposito – Coordinator (IE) Guests: Jessica Atu (Brent Health Matters), Elaine Sheppard, Brent Friends of the Earth - United for Warm Homes campaign, Trudy-Ann Campbell (Street Games), ABC consortium Tessa Munro, Kristine Wellington (CVS Brent) Jenny Starzetz (BANG Edutainment) Other attendees: 25 Members
Apologies:	Jose Trueba (JT)

Harlesden Neighbourhood Forum – Annual General Meeting

	Minutes	Actions
1	<p>Welcome & Introductions</p> <p>Once registered, attendees had 30 minutes to visit the different tables and engage in talks concerning projects and developments in which the Forum is involved.</p> <p>Networking and thematic tables</p> <ul style="list-style-type: none"> • CG facilitated a visual consultation with maps, different options, and proposals to extend the Forum’s boundaries. • Street Games facilitated consultations on behalf of the consortium for the new Football Foundation Play Zone opportunity to develop and refurbish a multi-use game area for multi-sport use in areas of high need, targeting four main priority groups: women & girls, people from ‘lower socio-economic groups’, people affected by disability & long-term-health conditions, and ethnically diverse communities. • Brent Health Matters presented options for Harlesden residents to get their health checked if their GP is busy. The team will be present at every Forum meeting to offer their support to residents. • ABC consortium presented updates on the refurbishment and plans for Picture Palace • Brent Friends of the Earth introduced the ‘United for Warm Homes’ campaign and asked attendees to sign a local petition in support of it. 	<p>Community Consultation link</p> <p>Play zone Youth Consultation link</p>

	<ul style="list-style-type: none"> • SW welcomed everyone, introduced herself as Chair, and thanked everyone for joining the meeting. • SW went through the agenda of the meeting. • SW introduced the rest of the trustees 	
2	<p>Presentation of annual report and accounts</p> <ul style="list-style-type: none"> • SW led the presentation of the annual report, inviting members to have a look at the extensive written report copy available • PA presented the accounts <p>SW asked members to approve the annual report and accounts. The membership unanimously approved them.</p> <p>Trustees' appointment</p> <ul style="list-style-type: none"> • SW explained the procedures set out in the constitution: one-third of the trustees stand down every year. The membership then votes for the appointment of new trustees and the reappointment of any trustees who have stood down but wish to stand again. • SW mentioned that CG and PA would stand down. • PA informed the membership that he would stand down after eight years of volunteering as Trustee and treasurer for the Forum. PA will continue to be a member and volunteer in another capacity when needed. • SW thanked PA on behalf of the board of trustees for the tremendous support of the Forum and its growth. • SW invited the membership to vote for the reappointment of CG, which was confirmed unanimously by a show of hands 	<p>Annual reports and full accounts are available on the Forum or Charity Commission websites.</p> <p>IE to communicate the change to the Charity Commission.</p>
3.	<p>Q&A time</p> <ul style="list-style-type: none"> • Delivered informally in the networking space. 	

4.	<p>Networking continued till 8 pm.</p> <p>AOB and the next meeting</p> <p>The dates of future meetings will be on the website shortly.</p>	
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