

Harlesden Neighbourhood Forum

Trustee meeting minutes

Date and time of the meeting	Tuesday 8th October 2024 – 6.00-7.30 pm
Location	Kaleo Cafe
Attending	Ilaria Esposito (IE) (Coordinator), Sandra White (SW), Amandine Alexandre (AA), Julieta Galarza (JG), Ebrahim Piperdy (EP) (Treasurer)
Guests	Duane Person (DP) and Andrea Burris (AB), newly elected trustees
Apologies	
Absent	

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	Welcome / Introduction. SW welcomed everyone, the new treasurer and the new trustees SW informs everyone that Jose Trueba has resigned as he is currently living in another country for work reasons. Gavin Bond has resigned due to health matters. Trustees approved 14th May 2024 trustee meeting minutes - Conflict of interest register check: None was disclosed.	IE to update minutes on the website IE to send risk register to all new trustees IE to update Charity Commission records SW to organise treasurer handover
2.	Organisational development - Change of address. I moved the address to the Nature Connection Centre SW reports about the funds for the forum. Although we have 2 years of funding with Trut for London, we need to start working on a longer-term funding strategy. EP enquires about funding strands we have received to understand how the Forum functions and how we can improve on the matter. EP suggests discussing the treasurer handover in general. IE and SW explain the role in general. EP asks about the bank account and how it is managed and suggests adding the additional signatures of the Chair and new treasurer. The trustees agree to add Sandra White and Ebrahim Piperdy as bank account signatories. - Article 17.1 of the constitution has been changed and approved by the Charity Commission.	IE will change the address to the nature connection centre in Roundwood Lodge cafe. IE and SW to set a meeting for fundraising strategy IE will finalise the collection of DOI for the conflict of interest register. IE will upload the new constitution to the website. IE to send Google doc for the strategy forum strategy 2024 - 2027

	<u>Reappointment of trustees</u> 17.1 Any person who retires as a trustee by rotation or by giving notice to the CIO is eligible for reappointment. A trustee who has served for three consecutive terms can be reappointed for another three successive terms. After this, they can be reappointed for three consecutive terms after an interval of two years. Strategy for the next three years—SW invites everyone to discuss the strategy and their role in supporting its implementation. SW also mentions that the strategy will be finalised at the next trustees meeting.	
3.	Funding updates The London City Bridge Trust IE explains that the application for core funding was unsuccessful, and we are waiting for feedback. Trust for London IE explains Final reporting was submitted. New funding for 2024 - 2025 started. Tubbs Road Pocket Park IE explains: The Forum planning team has contacted parks services to determine when work will start. They are waiting for the NCIL sign-off. Brent's Together Towards Zero Grant IE explains that the Nature Connection Consortium proposed refurbishing the containers between the Nature Connection Centre and the Bowling Green in Roundwood Park. We will apply for funding to support this transition. National Lottery IE met with a representative of the National Lottery. The draft application has been paused and will resume in November after the new strategy and application form are launched. SW and AA mentioned that Irvin Fun Fair had approached the forum to receive a donation for the NCC. TRUSTEES discussed other sources of private funding we could tap into.	IE will follow up on all the application processes with SW. IE letter to Irvin Ltd that describes the funding is for NCC.

	SW also explains the process around the CAF scheme: After a CEO has been in place for 6 months, they will support the organisation in accessing funding and developing. One of the actions for the next funding application is to apply for core funding for a CEO and a part-time membership officer.	
4.	Updates on planning • SW informs us that LBB and OPDC approved the boundary extension in September. What is next? The planning team will also coordinate actions to include the new map in the constitution. • SW explained that the Picture Palace refurbishment is happening from the side of the Council and will go through the tender again. Different groups will be tendering, and the Forum will look after the planning side as indicated in the Neighbourhood Plan and make sure all the community can access it. AA mentions the disappointment in knowing the previous consortium did not manage to work together and expresses her feelings about the importance of the building being a symbol of the creativity, the music industry, and heritage Harlesden has and for the building to be a destination. JG agrees and asks for more information on the survey the Forum sent. SW explains that while the Council continues the refurbishment work, it is our duty as the Planning Forum to ensure everyone is happy with what is happening there. They can contribute to hape services and activities. • IE explains the history of the Nature Connection Centre in Roundwood Park and the formation and development of the Consortium. • IE also communicates that there will be a meeting with Continental Landscape to discuss Bowling Green Development and the Park. • AA reports about the access through the Church path and the consultation, but a severe ASB needs to be tackled. Feasibility report of the green corridors	IE Let people know about full membership. IE Agree for a meeting concerning the neighbourhood plan with councillors IE Contact all new councillors in the designated area IE to contact the Charity Commission about changing the annexed map
5.	Forum Public Meeting 23RD OR 26TH November Venue: The Lighthouse TBC Draft agenda: • Introduction of newly selected trustees • Forum new boundaries • General updates and success in Planning • Nature Connection Centree / Roundwood Park/ Tubbs updates • Clean air and the environment Guests/stalls TbC	IE will prepare documents and activities. IE to book the venue. IE to set a stall for merchandise. The trustee will contact partners and speakers.

	Big up Harlesden (19th October) IE HNF will have a stall to promote the Forum, the 1000 years of Haresden project, and the Picture Palace survey. JG will join us at 6.30 pm, and AB will try to be there.	
6.	Clean air and environment Breathe London Community Programme • AA Explained the history of the Breathe London Node to the new trustees and the development happening in this area. The Breathe London node website is now live, and residents can check the pollution level in Harlesden High Street. Infrastructure development AA reports on: • Clean air murals (next workshop 14th October 2024) will be completed in March 2025. • Cycle route and Church Path (next consultation: 16th October): Harlesden Library. AA discusses that much funding has been used to consult people repeatedly while implementation has been delayed. • AA mentioned two different consultation processes that could be merged as pedestrians and cyclists use the Church path in other ways. Unfortunately, it is also a spot for ASB and needs to be considered safe by families bringing children to school. AB asks for more information about it and would like to get updates. • AA reports that Brent Cabinet will consider the Climate and Ecological Emergency Programme 2024-2026 at next week's meeting. It is a hefty document, but the discussion will probably be limited to two proposals requiring Cabinet approval with a much deeper consideration at a future Scrutiny Committee: ➢ Approve £3m CIL expenditure for implementing the Church End & Roundwood Green Corridors Scheme. ➢ Remove current weightings in the Brent Carbon Offset Fund Allocations Policy to provide flexibility to maximise overall funding.'	
AOB		
	Date and venue of the next trustee meetings & planning meetings TBC	IE will send the agenda and minutes to the trustees.