

Harlesden Neighbourhood Forum: 19th October 2016 General Meeting Minutes

Date: 19thOct 2016, 6:30pm – 8:00pm

Venue:Newman Catholic College, Harlesden

Item	Minutes	Actions
1	<p>Welcome & Introductions:</p> <ul style="list-style-type: none"> • Leão welcomed all to the meeting and thanked them for attending. • Leão asked everyone to review the minutes from the last meeting. • The minutes of the last meeting were reviewed and adopted by members. 	
2	<p>Update on the neighbourhood plan:</p> <ul style="list-style-type: none"> • Atara informed updated attendees about the draft neighbourhood plan. • Printed copies were made available to attendees at the meeting • Feedback on the plans have been received from the OPDC, Brent and TFL • E.g. OPDC asked us: <ul style="list-style-type: none"> - To include better maps and a map that shows all our site allocations - To provide updated information on population projection, house prices - To consider delaying development of the plan until the OPDC local plan is ready next summer but the committee prefers to continue with our planned timetable and then to liaise with OPDC when the local plan is published • An electronic version of the plans will soon be available on-line and we will email this to those on our mailing list in December. • It was suggested by an attendee that we include a contents page and include the version number of the plan when shared • Atara talked about recommendations for use of CIL (Community Infrastructure Levy) which would be of particular interest to education and community groups. <ul style="list-style-type: none"> - Atara provided information as to how CIL money is generated and how it can be used (e.g. community spaces) - An attendee mentioned that the OPDC is in the process of deciding how to use CIL money generated from Old Oak and Park Royal Developments - Request to include comments re OPDC CIL in plans • Public consultation of plans will take place in December or January. This will be confirmed shortly. • Atara invited people to comment on the draft plans to info@harlesdenneighbourhoodforum.com 	<p>X to add contents page and version number in footer?</p>

<p>3</p>	<p>Brent outcome based reviews and pop-up hub for Harlesden</p> <ul style="list-style-type: none"> • Sadie East and Jon Cartright from Brent Council gave a presentation on the Brent Outcome Based Review and Pop-up Hub in Harlesden. <ul style="list-style-type: none"> - A review was carried out and local residents were consulted in order to identify emerging issues for Harlesden. - A recurring theme was the need for a community space / hub in Harlesden - It was decided the pop up hub would be a prototype to enable people to try new ideas, identify what local people would want from a hub, allow people to share expertise, help and support others and forge connections. - The pop-up hub is at the Tavistock Hall from Mon 31stOctober until Sat 12th November. - Will provide a space for those providing advice on housing, employment and other needs to come together in a more joined up approach. Combination of council departments and local charities / groups. • Attendee asked about plans for a more permanent hub and whether Brent have considered the need for a secular space <ul style="list-style-type: none"> - Sadie East confirmed Brent are looking for a secular space for the permanent hub • Attendee asked how success of pop-up hub would be evaluated <ul style="list-style-type: none"> - Sadie confirmed pop-up hub's success would be evaluated based on feedback received • Attendee commented that consultation process for pop-up hub could have been more inclusive. All consultation took place during working hours, therefore those working during surveying would not have been engaged with. It was also suggested that coordinators could have done more to engage local youth population by carrying out visits to local schools <ul style="list-style-type: none"> - Sadie acknowledged most consultation carried out was during working hours and that more could be done to engage with people outside of working hours, however there were time constraints that prevented this - The hub itself will be open to the public outside of normal working hours so people will be able to visit after work • Attendee asked for clarification of what the hub was actually for <ul style="list-style-type: none"> - Sadie responded that hub is meant to be a space to bring people together, provide information to vulnerable members of the community, a place for young people to take part in activities, encourage residents (who wouldn't normally) to come together, sociable activities • Attendee raised issue of waste / rubbish problems and local environment and asked if there could be some focus on this 	
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Harlesden Neighbourhood Forum: 19th October 2016 General Meeting Minutes

	<ul style="list-style-type: none"> - Veolia representative present? • Another attendee asked if local groups such as HEART, REACH had been consulted, as they also focus on the issue of rubbish / fly tipping locally <ul style="list-style-type: none"> - Sadie responded that they would be happy to speak with above mentioned groups • Attendee asked if there were plans to communicate details of the hub in different languages, as many people in the area do not speak English fluently <ul style="list-style-type: none"> - There are plans to use a translator • Attendee asked if they had a list of local community groups <ul style="list-style-type: none"> - Sadie replied and said they would like to connect with local groups and asked for people to contact them if they would like to get involved • Attendee commented that this was the first they had heard about the pop-up hub • Attendee asked if pop-up hub was just for vulnerable people <ul style="list-style-type: none"> - Sadie responded that the hub was not just for vulnerable people and that there was still time for plenty of other people / groups to get involved - Idea of hub is to have a joined-up approach to local issues and not just about regeneration which has been the focus previously • Attendee asked when a detailed schedule would be made available <ul style="list-style-type: none"> - Sadie said the schedule would be shared in next couple days (after HNF general meeting) via social media. There will also be flyers and posters shared / put up around town. Also local radio. • Attendee asked if there were any plans to use Challenge House <ul style="list-style-type: none"> - Sadie said there were not currently plans to use the space • Sadie said that although the hub is being coordinated by Brent Council but community groups will run it. The council does not have a budget to run any bespoke activities <ul style="list-style-type: none"> - Help requested to spread the word to those who may not know about it • Sadie and Jon facilitated a brainstorming session and asked the attendees to feed back (with post-it notes on flip chart) any ideas they have or to inform them if they wanted to get involved <ul style="list-style-type: none"> - The feedback will be shared with local residents 	
4	<p>AOB:</p> <ul style="list-style-type: none"> • Leao asked if there was any other business • An attendee asked about changes to the plan boundaries • A member said that the Forum should do more to engage with councillors as a link to the civic centre and Brent Council and it was agreed that ward councillors would be invited as advisors to the 	<p>Leao to discuss plan boundaries with attendee who raised question off-line</p>

Harlesden Neighbourhood Forum: 19th October 2016 General Meeting Minutes

	<p>committee</p> <ul style="list-style-type: none">• Leao thanked everyone for coming and said the next general forum meeting will take place in December and that the date would be confirmed shortly.• Members signed up to the various working groups and celebrated the first year of the Neighbourhood Forum with cake	
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*There were 18 Forum members present to qualify the meeting as an Annual General Meeting, as designated by the constitution (requirement of a minimum of 15 members present) and an additional 8 attendees of whom 3 asked to join the forum.