

Harlesden Neighbourhood Forum: Annual General Meeting Minutes

Date: 27<sup>th</sup> April 2017, 6:30pm – 8:30pm

Venue: Tavistock Hall , Harlesden

Item	Minutes	Actions
1	<p><b>Welcome &amp; Introductions:</b></p> <ul style="list-style-type: none"> <li>• Leão welcomed all to the meeting and thanked them for attending, explaining the order of the evening.</li> <li>• Leão apologised for not making minutes of last meeting (15<sup>th</sup> February 2017) available but noted that they had been shared previously electronically and available online and urged participants to feedback any changes / comments <a href="http://www.HarlesdenNeighbourhoodForum.com/meeting-minutes">www.HarlesdenNeighbourhoodForum.com/meeting-minutes</a></li> <li>• The minutes of the last meeting were adopted.</li> </ul>	
2a	<p><b>Annual Report Highlights</b></p> <ul style="list-style-type: none"> <li>• Leão highlighted that the key achievement of the forum committee over the last year was the completion of the Draft Neighbourhood Plan which was its main task. He then moved to explain that <ul style="list-style-type: none"> <li>▪ We are currently in the midst of pre-submission consultation of the draft neighbourhood forum</li> <li>▪ And that we are inviting comments on the draft</li> <li>▪ The consultation will finish on 30 May following which draft of plan will be reviewed and revised in accordance with comments received and the framework of neighbourhood planning</li> <li>▪ Following that the plan will be submitted to Brent Council and the OPDC who will be then conducting a formal consultation</li> <li>▪ Following that Brent will hold referendum of the plan when every eligible household be able to vote for or against that</li> </ul> </li> <li>• Leão concluded that now following the completion of the plan – we should ask ourselves what should be the next task of the forum, where should we take the energy, organisation and relationship that went into developing the plan? Leão invited attendees to share their ideas around that.</li> <li>• Participant asked what is the purpose of Brent consultation – is that to enable officer to decide if to recommend the plan to cabinet?</li> <li>• Ken Hullock responded that they require to conduct wider consultation of various stakeholders that has interest in the plans</li> <li>• Participant asked if we know if there are further locality (DCLG) funding available to neighbourhood planning once the plan submitted?</li> <li>• Atara Fridler responded that Locality has different funding streams that are available for community led initiatives that we might be able to tap into for example if we want funding towards community development</li> <li>• Leão noted that once plan is approved Neighbourhood Forum can influence how 25% of funding derived from Community Infrastructure Levy is used locally</li> <li>• Lee noted that conversation needs to take place post referendum of where people are at and what they like to see in their local area.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Ann (Community Researcher) shared her experience of survey residents over weekend on behalf of neighbourhood forum, when many share frustrations around social issues in Harlesden i.e. drinks / drugs and particularly lack of support to young people.</li> <li>• Leroy urged the committee to be realistic about what can be delivered.</li> <li>• Leão thanks contributed and concluded that it is clear that attendees feel that there are issues for the forum to respond to and suggested that this will be the task of the new committee to consider how to take this forward.</li> <li>• Leão finished by thanking Ken for his work in producing the plans, Crisis Brent who provided support throughout the year and particularly Sumathi who did fantastic job as forum secretary in supporting this work.</li> <li>• Paul introduced himself as treasurer of the forum in the last year and added additional thanks to Community Researchers who supported the development of the plan who to local businesses who contributed to the Christmas raffle. presented the accounts, noting that the forum key spending area was on planning consultancy provided by Ken Hullock. Paul noted that as in previous year – Ken went beyond what was expected and provided the forum with greater support then what was billed for and thanked him for that.</li> <li>• Paul then moved to introduce an emerging opportunities presented to forum following Brent council approach around exploring Community Led Housing. Stating that this will be something for the new committee to take forward.</li> <li>• The Annual Report 2016-17 can be viewed here: <a href="http://www.HarlesdenNeighbourhoodForum.com/meeting-minutes">www.HarlesdenNeighbourhoodForum.com/meeting-minutes</a></li> </ul>	
	<p><b>Elections</b></p> <ul style="list-style-type: none"> <li>• Leão introduced Forum member David Craine as chair of the election</li> <li>• David said that there were eight submissions for committee membership received in time and additional submission received later than the required date as set by constitution and which therefore could not be considered for election. However, David expressed his hope that the new committee will consider co-opting this individual into the committee on a later stage.</li> <li>• David explained that there are 9 committee positions available and 8 candidates that will be confirmed by an individual vote, as stated in the constitution. Each candidate will be given 2 minutes to speak before the vote.</li> <li>• The candidates for committee membership were: Paul Anders, Nick Jones, Atara Fridler, R.F Leao Neto, Megan Lewis, Susan Grace, Ricky Gardner, Colin George</li> <li>• All Candidates were elected by the Forum.</li> </ul>	
8	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>• Leao thanked everyone for coming and invited them to help themselves for cakes and food.</li> </ul>	

\*There were 18 Forum members present to qualify the meeting as an Annual General Meeting, as designated by the constitution (requirement of a minimum of 15 members present)