

Harlesden Neighbourhood Forum

HNF committee meeting January 2019 FINAL MINUTES

Date and time of meeting:	Thursday 17 th Jan 2019 6.15 – 7.20pm
Location:	Rubio Harlesden
Attending:	Leao Neto (LN), Paul Anders (PA), Megan Lewis (ML), Atara Fridler (AF), Colin George(CG)
Apologies	Nick Jones, Ricky Gardener

Meeting notes

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	<p>Welcome / Introduction</p> <ul style="list-style-type: none"> • Leao welcomes committee • Minutes and actions from last meeting reviewed and adopted 	
2.	<p>HNF independence</p> <ul style="list-style-type: none"> - Committee discuss outstanding points for the draft charity application. Committee agree address should be c/o Crisis for now, and that further guidance from solicitor is needed on the issue of whether HNF should state we receive public donations – not currently but what is the scope for the future, what would be our responsibilities and how much would we need to survive on public donations. ML to raise this with the solicitor in the 1 round of queries. ML also remind committee to read and confirm the safeguarding and trustee guidelines. ML to develop a trustee declaration accordingly to go alongside the application. - ML explains data protection policies are being developed, and formal ‘data manager’ and ‘data assistant’ roles are to be confirmed. GDPR are processes to be raised in the next full length committee meeting. 	<ul style="list-style-type: none"> - ML to raise public donations and trustee declaration with Gareth (solicitor) at appropriate point and report back. - ML to develop GDPR docs for next committee meeting.
3.	<p>Community Led Housing</p> <ul style="list-style-type: none"> - AF notes that in order to be eligible for the funding stream advised to us, the project would need to be Brent-wide rather than just Harlesden. Brent have also identified two possible sites external to Harlesden. Committee agree these could still be of use or benefit to Harlesden community and agree. - CG notes that a local resident’s unused (dilapidated) property may be something to explore with the resident also. - Committee agree that Atara, Paul and Rick are formal founding members of the CLH steering group, and a terms of reference and updates to funding application circulated. 	<ul style="list-style-type: none"> - AF to circulate terms of reference and funding applications

4.	<p>Planning Champions</p> <ul style="list-style-type: none"> • CG announces that the planning application appeal for Manor Park Works was upheld despite issues with car movement – will continue to monitor • OPDC are consulting on their Community Infrastructure Levy guidelines including how much % should be set for which element – to advise us recommended response 	<ul style="list-style-type: none"> - CG to update committee as noted
5.	<p>Community & Economic Development / Community Voice</p> <ul style="list-style-type: none"> - ML updates Committee on the wayfinding design competition, including the art workshop in the Library. Requests support with publicity and engagement. Committee agree to take on allocated tasks accordingly - Committee discuss appropriate judges to approach – including local mural artists, Mahogany, Brent borough of Culture. ML to approach. 	<ul style="list-style-type: none"> - ML to liaise with relevant committee member about their publicity task - ML to approach suggested judges.
6.	<p>Event planning:</p> <ul style="list-style-type: none"> - Next General Meeting agreed to take place Thursday 7th March 	
	<p>AOB</p> <ul style="list-style-type: none"> • ML and AF will circulate the Trust for London funding application once complete • CG notes that the Unity Forum is officially closed and we can now pursue amending our boundary to the logical streets on the west/ North side • CG's shop survey shows lots of churn and will supply to Brent to support their Good Growth Town Centre scheme 	<ul style="list-style-type: none"> - Actions as discussed