

Harlesden Neighbourhood Forum

Trustee meeting minutes

Date and time of the meeting	Thursday 6th February – 6.00-8.00 pm
Location	Rumi's Kitchen
Attending	Ilaria Esposito (IE) (Coordinator), Sandra White (SW), Amandine Alexandre (AA), Andrea Burris (AB), Ebrahim Piperdy (EP) (Treasurer)
Guests	
Apologies	Julieta Galarza (JG) Duane Pearson (DP)
Absent	

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	Welcome / Introduction. SW welcomed everyone Trustees approved 8th October 2024 trustee meeting minutes - Conflict of interest register check: None was disclosed.	IE to update minutes on the website IE to update risk register to all new trustees SW and EP to follow up about natwest handover
2.	Organisational development - Change of address to the Nature Connection Centre is now live SW reports about the funds for the forum. There are 48K at the moment. The trustees discuss about differentiating the funding income. - Strategy for the next three years—SW invites everyone to discuss the strategy and their role in supporting its implementation. SW also mentions that the strategy will be finalised at the next trustees meeting.	IE to update planning about the address to the nature connection centre in Roundwood Lodge cafe. SW to set a meeting for fundraising strategy IE will finalise the collection of DOI for the conflict of interest register. IE to nudge trustees about forum strategy 2024 - 2027
3.	Funding updates SW informed the trustee about her search for writing the funding application to help me. An amount of £700 should be allocated for revision to a fundraising organisation.	IE will follow up on all the application processes with SW.

SW introduced Brent Giving as platform to distribute funding in Brent and where the HNF could have a funded role. The trustees investigated into it and asked Sandra to finalise a practical proposal including financial support. IE reports on the letter wrote to Irvin Ltd that describes the funding is for NCC. Trust for London One last installment of 14 k to be paid Final reporting to be submitted in July 2025 National Lottery - core funding draft application to be assigned to a bid writer. Award for All 20K, reaching community 50K Tubbs Road Pocket Park Works have not started yet. Brent's Together Towards Zero Grant A project that can help to tackle climate change and make your local area greener - you could get up to £5,000 The forum is applying for the nature connection centre. Edward Harvist Trust Fund The Edward Harvist Trust Fund is now open. Applications close Monday 24 February 2025 at 11:59pm. The Edward Harvist Trust Fund is available to constituted groups to bid for a grant of up to £5,000 to fund community led projects that draws and builds on the knowledge, skills and ability of local people and services to improve the quality of life for Brent residents. https://www.brent.gov.uk/neighbourhoods-and-communities/community-funding-and-support/edward-harvist-trust-fund-grant OPDC small grant Grants of up to £7,000 are available to support inclusive, grass-roots initiatives that make a positive difference to the community. This year we are especially looking to fund projects and initiatives managed by local people that fit into one of the following categories: Improve open spaces and help reduce the impact of construction works. Support underrepresented groups and encourage active community involvement. Offer disadvantaged children and young people aged 21 and under free resources to help them manage issues, including anxiety, stress, and self-care Promote intergenerational projects that bring young and older generations together to learn from each other and share skills, activities, and experiences. https://consult.opdc.london.gov.uk/small-grants-programme	IE to apply for 1000 years of harlesden EHF SW to agree to a clear proposal with Brent giving
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4.	Updates on planning • SW informs the team about the application to the locality to receive technical and financial support to start the consultation to revise the neighbourhood Plan. • SW explained that the Picture Palace refurbishment is happening from the side of the Council and will go through the tender again. Different groups will be tendering, and the Forum will look after the planning side as indicated in the Neighbourhood Plan and make sure all the community can access it. SW explained the work done to unite different groups, which asked the forum to participate. CAVA(communities and voices alliance) is the group of organisations having a vision closer to the one we have in the plan. The trustees agreed to support CAVA in applying for tender. • IE explains the history of the Nature Connection Centre in Roundwood Park and the formation and development of the Consortium. A consortium agreement has been finalised with the council and signed by the partners. AA brings up the problem with the toilets in the park and the fact that it is absurd that the Council cannot find a way to build them correctly. Many groups are now complaining. • IE also reports that Continental Landscape awaits a planning application for the Bowling Green Development and the Park. Approved £3m CIL expenditure for implementing the Church End & Roundwood Green Corridors Scheme. Remove current weightings in the Brent Carbon Offset Fund Allocations Policy to provide flexibility to maximise overall funding.' • AA reports about the access through the Church path and the consultation, but a severe ASB needs to be tackled. Feasibility report of the green corridors AA reports about the meetings at Nilly's and st. Joseph school and the fact that children would like to see many things in the area, but only some could be implemented.	IE Let people know about full membership. IE will contact the Charity Commission about changing the annexed map. AA to follow up on the public toilets with Tony from Let's grow Brent AA to follow up on the Church path regeneration IE to write to parks about the planning application
5.	forum public meeting AGM venue: the lighthouse draft agenda: • forum new boundaries and plan revision consultation 11- 4.30 pm	IE will prepare documents and activities. IE to book the venue.

	• general updates and success in planning Harlesden Business Association HNF had a stall to promote the Forum and the 1000 years of Harlesden project. Shops to display merchandise were contacted. A meeting with Harlesden Baseline will be organised. Reports from SNT MEETINGS AB is new to the groups in Harlesden and Roundwood, and she is observing what is happening. The link to her report is here. AB reflection concerns residents' involvement and suggestions, rather than only reports from the police.	IE to book a meeting with the town manager and Baseline. Planning team to be involved
6.	Clean air and environment Breathe London Community Programme • AA said that she monitors the levels from time to time. The Breathe London node website is now live, https://www.breathelondon.org/ and residents can check the pollution level in Harlesden High Street. Infrastructure development AA reports on: • Clean air murals will be completed in March 2025 in Park Parade.	IE to create a link on our website about clean air. Have a meeting with AA
AOB		
	Date and venue of the next trustee meetings & planning meetings TBC	IE will send the agenda and minutes to the trustees.