

Harlesden Neighbourhood Forum

Trustee meeting minutes

Date and time of the meeting	Monday 16 th January 2024 6.00-8 pm
Location	Kaleo
Attending	Ilaria Esposito (IE) (Coordinator), Colin George (CG), Sandra White (SW), Jose Trueba (JT) Amandine Alexandre Hughes (AA) (Trustees)
Guests	
Apologies	Julieta Galarza (JG) Gavin Bond (GB)
Absent	

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	• Conflict of interest register – checked • Approved minutes 7th November 2023	GB to send his form
2.	• Where we are now - intro by Sandra • Governance, relationship with council, membership, funding • Each trustee updates on their portfolio. Where are we at? Areas of the Plan: Planning, Clean air and the environment, Culture and heritage, Regeneration and Local Economy, Community facilities, Transport and access, Green Spaces	See table below
3.	Visioning exercise What are the actions for the next three years? Areas of the Plan: Housing, Planning, Clean air and the environment, Culture and heritage, Regeneration and Local Economy, Community facilities, Transport and access, Green Spaces	See draft below

Achievement 2020 - 2023

Area	Who	subtopic	Projects and activities	Follow up	
Clean air and clean environment	Amandine	Clean air agenda	School street scheme achieved: enforcement with ANPR cameras around St. Joseph school and Crownhill road. The model has been proposed in other areas of the borough. It brings safety, and healthier streets, it could bring cycling maps for the children and their family Created a link with Powerday Clean Air Day Workshops 2023 Pollinator programme 2021 Wayfinding competition 2021- 2022 on clean air Car-free days Veolia clean up challenge July 2022 Tubbs and Nightingale Road engagement (JT) about traffic		
		Green Neighbourhood Ambassador	Church End and Roundwood are one of the pilot Green neighbourhoods: • We are informing the green corridors consultation. • Did workshop on circular economy for members at Forum meetings and organised a community event in Roundwood Park.		
		Green spaces	Roundwood Park Edible Garden and Nature Connection Centre Bramshill open space refurbishment Tubbs Road Pocket Park consultation and NCIL application Cooperation and promotion of Harlesden Town garden		
Culture and heritage	Julieta	Wayfinding project	The Wayfinding project concluded in 2022 with NCIL funding and had seen more than 200 members of the community be part of the project, attending workshops, submitting artwork and celebrating Harlesden as well as raising awareness on what Harlesden needs to improve.		

	Sandra	HHAZ	The Heritage action zone consortium was a growing experience for the Forum and challenging at the same time to make sure different organisations including the Council could agree on a vision for a vibrant and better Harlesden. The connection created among organisations committed to highlighting the culture and heritage of Harlesden.		
		1000 years of Harlesden	Specific projects within the HHAZ partnership drafted by the Forum has been a success even though we need to make sure we identify individual in the community to not be submitted to scam or fraud. The project aims to be one of the projects we are going to do every year. Funding from Historic England and the London engagement collaborative have funded the project.	Aiming at applying for a longterm funding to consistently work on culture and heritage	
Healthier Communities	Jose	Not developed yet	Discussed interaction with Brent regarding health matters and connection with clean air. BBC interview to Harlesden resident with respiratory problems due to living in high traffic area and in heat islands due to overconcentration of building.	Develop a health strategy on prevention, promotion and awareness	To do Apply for funding for engagement
Planning	Colin and planning team	General	Reviewing planning applications within forum boundaries and neighbouring ones Expansion of forum boundaries work lasted two years and it is at a sound stage now. A good relationship was established with the Brent Council Planning Department on planning policy implementation and planning enforcement. Several successes have been achieved concerning planning enforcement. Growth of a planning team of volunteers that looks after this important aspect of the Forum operation.		
		Community facilities	The Picture Palace is to be one of the most awaited community facilities in Harlesden. Still, due to planning and financial reconsideration, the finalisation has been delayed and could be ready by Feb 2025. In the meantime, we established a constant communication with the CVS leading on the ABC consortium leading on the refurbishment and management of the building to keep residents updated. The library has been refurbished and reopened for community use.		

			The lighthouse (old HSBC building) managed by REUK has gone through some challenges to open the building, but at the moment, the facility will be open for community hire and events only during specific hours as during the day it is not possible for safeguarding reasons about the audience attending the building.		
Local Economy and Regeneration	Sandra, Colin, Amandine		We have tried to follow up on matters with the town centre manager. We need to have a continuous relationship with her and have scheduled meetings. We supported the establishment of businesses on Parkparade and the objection to others (Silvertime application), however we need to link and find time to interact with the Harlesden Business Association		
Transport and access		infrastructures	Survey on covid 19 and Social Distance to widen the Pavements in Harlesden Cycleways Webley – Willesden Junction TFL is still ongoing in terms of consultation and funding		

Draft strategy 2023- 2026 - brainstorm

topic	chapters	Actions	details	who
organisation	Awareness raising	Educational events		All depending on the topics
		Workshops, trainings		
	recruitment	Trustees/ treasurer, culture and heritage, economy and regeneration		All
	office	Waiting to move possibly at Freeman Centre to share with other organisations		Sandra, Ilaria
	Sustainability and development	Bid writing core funding and additional HR Development trust	Connections with Neil and Jackie from Paddington Development Trust	Sandra, Ilaria
	Relationship with Local authority	Meeting with councillors Council departments Town centre manager		Sandra, Ilaria and other trustees concerning their portfolio
	Marketing	New forum brand guideline		

Clean air and environment	Clean air Agenda	Tackle fly-tipping	Fix my street app and continue comms with the Neighbourhood manager	
		Reduce air pollution on the high street	Electric buses Cycle routes/green corridors Tfl - Write to the highways department of the council Get an update on school zones CPZ Healthy score cards Connection with ACE Brent Clean air murales	Amandine, Ilaria
Green spaces		Roundwood Park	Roundwood Park Edible Garden and Nature Connection Centre Annexe area	
		Bramshill open space refurbishment		
		Tubbs Road Pocket Park	consultation and NCIL application	
		Cooperation and promotion of Harlesden Town garden		
Planning		Reinforce the planning team.	Deliver a workshop on planning for residents. Make sure all trustees are familiar with the plan.	
		Extension of boundaries	Agree at the AGM Prepare documents for the public consultation (Brent Council)	Colin, Sandra
		Renewing the plan and redesignation	What can we implement? https://neighbourhoodplanning.org/about/grant-funding/#basicgrant	All
Regeneration and local economy				
		Use of local empty buildings	External organisation's connections to support Meeting with Grace Nelson Organisation https://www.powertochange.org.uk/	Sandra, Amandine

		Harlesden business association	Grace Nelson	
		Willesden junction development	Suggestion to organise a conference with all the parties involved	Colin
Community facilities				
		Picture Palace		
		The Lighthouse		
		Tavistock hall		
		Harlesden library		
		Roundwood youth centre and school		
		Nature connection centre		
		The Royal oak		
Transport and access		Cycleways Webley – Willesden Junction	TFL is still ongoing in terms of consultation and funding. Keep track of the actions and connect with Brent Council Green corridors implementation	Amandine
		Traffic around Station Road	Engagement with residents	
Health		Health services	Develop a health strategy on prevention, promotion and awareness	Jose
		Community engagement	Continue to work with NHS Waiting for LEC funding to deliver an engagement The HNF would like to look into the barriers to accessing health services in Harlesden. For this purpose, we'd like to get feedback from residents on the main obstacles: - Are you registered with a GP? - Have you struggled with referrals to specialised services from your GP? - Have you ever made use of health services in the borough? - Is English language a barrier to access health services in the borough? - Have you experienced stigma or discrimination when accessing health services? - Have you struggled to make a complaint when	

			health services have yet to be satisfactory? - Have you felt cultural barriers when trying to access health services? - Have you felt to be treated differently due to your gender? - Have you ever tested for HIV or sexually transmitted infections? - Have you ever got a referral and never be seen by a specialist? - Are you aware of all available health services in the borough? - Have you been offered health support from a community based organisation?	
Culture and heritage		1000 years of Harlesden and HHAZ	Complete 2nd edition of the competition Follow up on the exhibition. New funding – Heritage fund	