

Harlesden Neighbourhood Forum

Trustee meeting minutes

Date and time of the meeting	Tuesday 14th May 2024 – 6.00-7.30 pm
Location	Kaleo Cafe
Attending	Ilaria Esposito (IE) (Coordinator), Sandra White (SW), Amandine Alexandre (AA), Julieta Galarza (JG), Jose Trueba (JT) (Trustees)
Guests	
Apologies	
Absent	Gavin Bond

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	Welcome / Introduction. • SW welcomed everyone • Trustees approved 16th January 2024 trustee meeting minutes • Conflict of interest register check: none disclosed.	IE to update minutes on website
2.	Organisational development • Organisational development and governance • Change of address. There is an opportunity to move our address at the Nature Connection Centre in Roundwood.W also mentioned that we could register with the methodist church or in wembley with CVS. Once Picture Palace will be ready, we might have a chance to have a space there. • The financial situation of the Forum. SW reports about the funds of the Forum. Although we have 2 years of funding with Trut for London, we need to start working on a longerterm funding strategy. As we are limited in capacity to bidwrite, SW suggests to recruit a consultant to help us with bidwriting, so to voice our need and projects into applications. JG enquires aboutthe costs and if worth the try. SW explains the possible costs not going over £300, so the trustees agree to recruit a consultant to help the Forum in this regard. • It is changing the constitution - for discussion. At the moment, the Forum has a low number of trustees and it has been challenging to recruit.SW explains that a couple of members have enquired about the Organisation sustainability in terms of trustees, wich brought to a reflection concerning the constitution being limiting, when there is no crowd applying for trustees position.In order to keep the organisation safe we should discuss possible changes, when it comes to rustees stepping down. JG suggests that keeping the article of the	IE to change address to nature connection centre in Roundwood Lodge cafe IE to get in touch with Roundwood cafe for change of address IE to finalise collection of DOI for conflict of interest register

	constitution mentioning that after 3 years individuals need to step down ensures the opportunity for people to change, however adding a clause where trustees might remain if the number of trustees goes down a certain number. AA proposes the option of allowing the trustees to be reelected for an additional term of 3 years after which they need to step down for 2 years before they can apply again. This will allow flexibility and some more time to recruit trustees. Possible formulation: Current article: 17.1 Any person who retires as a trustee by rotation or by giving notice to the CIO is eligible for reappointment. A trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed for one more term after an interval of at least three years. Proposed new article: 17.1 Any person who retires as a trustee by rotation or by giving notice to the CIO is eligible for reappointment. A trustee who has served for three consecutive terms can be reappointed for another 3 consecutive years term, may not be reappointed for a consecutive term but may be reappointed for one more term after an interval of at least two years. • Strategy for the next three years - comments from the trustee not received yet	
3.	Funding Funding The London City Bridge Trust application for core funding was unsuccessful, and we are waiting for feedback Trust for London Final reporting was submitted. New funding 2024 - 2025 started Tubbs Road Pocket Park We received only part of the funding. We will not receive the money physically as parks will do the work. Philip from our Planning team will work closely with Parks. The additional budget was for coordination and celebration but the community grant team preferred to focus on the actual work done by parks. Brent's Together Towards Zero Grant A project that can help to tackle climate change and make your local area greener - you could get up to £5,000 The climate change team asked the Forum to apply for the nature connection centre. Heritage found up to £250,000 create better places to live, work and visit https://www.heritagefund.org.uk/funding/what-we-fun	IE to follow up on all the application processes with SW

4.	Updates on planning • Boundaries extension submission: IE reports on Planning officers confirming that official consultation will open on 6th June • Church path and Cycle route: AA mentioned two different processes of consultation that could be merged as the Church path is used in different ways by pedestrians and cyclists, but also is, unfortunately, a spot for ASB and not considered safe by families bringing children to school • Town manager - SW will meet Grace for the completion of the murals near Willesden station and has planned a walkabout on 10th June • Cycle route AA said that there would be a new consultation, and she would try to invite people representing the cycle campaign.	Planning team to send Old Oak West consultation and meeting report AA to contact climate emergency dept Nadia Khan
5.	Forum Public Meeting 22nd June Venue: Nature Connection Centre- Roundwood Park Cafe Draft agenda • Intro - Nature Connection Centree consortium • HHAZ – 1000 years of Harlesden artwork celebration • General updates and success in Planning • Proposal for the extension of boundaries submitted • Tubbs Guests/stalls • Relaunching the Nature Connection Centre- consortium • WeRestart • Sally's scooter • Forest and Family • Gardening Club • Parent company • Climate Emergency - Brent	IE will prepare documents and activities and liaise with the consortium. IE to contact winners of competitions, buy prizes, and order merchandise. SW and IE will contact partners and speakers.

6.	Clean air and environment Breathe London Community Programme • AA will contact the equality trust to understand if cooperation in raising awareness is still needed. • The Breathe London node website will be live soon, and residents can check the pollution level in Harlesden High Street. • Clean air murals. No further info. We need to wait for the results.	
AOB	Newsletter: to add something concerning the new opening of the Lighthouse Kaleo: invitation for photography project 13th July afternoon/ evening	
	Date and venue of the next trustee meetings & planning meetings TBC	IE to send agenda and minutes to Trustees.