

Minutes of the Meeting

Date and time of the meeting	Tuesday 9 th February 2021– 6.30-7.30 pm
Location	Online Zoom
Attending	Ilaria Esposito (IE), Paul Anders (PA), Colin George (CG), Madeleine Jennings (MJ), Sandra White (SW) Margaret Cox (MC), Committee Members (CM)
Guests	
Apologies	Nouh Abukar (NA)
Absent	

Agenda item	Discussion (Key discussion and agreed points)	Actions
1.	<p>Welcome / Introduction</p> <ul style="list-style-type: none"> • MJ welcomed the Committee. • Minutes and actions from 26th January meeting adopted. • Conflict of interest register check: CM happy with it and found no conflict for this Agenda • MJ reported on Errol's resignation as a trustee but willing to closely support the Forum regarding art and culture. ED resigned due to not balancing and overlaps of tasks. Errol is chair of the HAZ for Harlesden, and we will work closely with him as we are a member of the Cultural consortia. PA and CG reported on the experience of the Forum having Ambassadors. These members were willing to commit a bit of their time supporting a specific topic or issue. 	<p>MJ will propose ED the Ambassador role CM might want to advert the opportunity again for those who want to give their expertise and time for specific projects. To discuss further via e-mail</p>
2.	<p>Brent Community Land trust</p> <ul style="list-style-type: none"> • PA described that BCLT is recruiting members who live and work in Brent to form a community panel. • Brent CLT registered November last year with Financial Conduct Authority. • PA is supporting together with other local people. At the moment, CLT is looking at housing benefit and promote that housing has to have the community's involvement. CLT Partners will also be out talking to other community groups within the borough. Given the close relationship and history, it feels more natural than CLT and HNF existence complements each other. CG recalled that when CLT conversation started, the NP did not have an element that could accommodate CLT (HNF did not have a site). 	<p>A member of BCLT will be present at our Forum meeting. IE to send an invitation.</p>
3.	<p>Harlesden wayfinding</p> <p><i>Early in 2019, we delivered the pilot year of a 3-year culture and public realm project funded through a Neighbourhood CIL grant (£21,768 secured) and a Town Centre match fund grant (£3000 secured of which £1400 have been spent already).</i></p> <ul style="list-style-type: none"> • Expenses are recorded and monitored by town-centre manager. Anna Doyle is checking for us. • MJ, IE, PA, SW had a meeting with Anna Doyle sharing ideas on how to deliver and report on the project. 	<p>IE to send relevant material and e-mail collection to the new working group. CG and NA to think about a new theme. IE to contact Abundance art/feeling peachy. IE to contact Anna Doyle for updates</p>

	<ul style="list-style-type: none"> • IE suggested that in the meanwhile the WG (CG and NA) can think of a timeline. • MJ suggested involving the membership launching a poll online on FB and Twitter with three themes 	<p>PA to get more info on budget and cash flow files. CM Choose 3 themes put Fb and Twitter for members. IE will do a poll.</p>
4.	<p>Veolia's Recycling Fund for Communities</p> <p>We have informed the fund's town centre manager and set up an initial meeting with Veolia to go through our action plan. As a resident of Ashley Cumberbatch -Neighbourhood Manager /Environmental Improvement, MC wrote about waste left on shopkeepers' pavement.</p> <p>The response</p> <ul style="list-style-type: none"> • <i>"It seems that Local businesses are taking advantage of the street refuse collection that we have in place, as all trade waste should be marked and made identifiable. This is so the respective trade waste company can collect the waste accordingly. There is often a turnover in ownerships of business and as such trade waste contracts may not be updated to reflect a new owner or in some cases, some business just not taking responsibility We had scheduled in some work to address this matter; this was due to start Jan 2021. This piece of work would have utilised a number Officers from our Waste Enforcement & Environmental Patrol Teams visiting all shops within the Harlesden Town Centre footprint to ensure that they owned a Trade Waste contract (their Duty of care) in accordance with Sec 34 of the EPA 1990."</i> <ul style="list-style-type: none"> • CM agreed to establish a direct relationship HNF – Ashley Cumberbatch 	<p>IE To set up a meeting with environmental improvement department to present our project and collect info to design the surveys and work together on the matter.</p>
5.	<p>Brent Community food growing project</p> <p>It is a project to develop and run community food-growing spaces in collaboration with residents, council, charities and other organisations to make fresh organically grown fruit and vegetables more accessible to the broader community and nurture food-growing knowledge and skills among community members, as well as promote health and wellbeing.</p> <p>MJ liaised with Elizabeth. She is looking for places, and Brahmsill is one of them. MC will get in touch with Elisabeth, SW asked if private gardens can be used.</p>	<p>IE write to Elisabeth about sponsoring the project and propose "Love where you live fund".</p>
6.	<p>Tree Planting</p> <p>MC invited Martin Page to the meeting: Martin updated on the current work mentioning that funding is in place to finalise planting for this year. Everything new will be considered for next year.</p> <ul style="list-style-type: none"> • Furness Rd would take about ten new trees which will fill all the gaps. • Holland Rd was done last year, but there is one tree left to plant in Holland Rd. • Herbert gardens are new to be done this year then moving to the town centre. 	<p>MC will stay in touch with Martin. IE will send an invitation for HNF meeting. IE will also include info in the next newsletter</p>

	<ul style="list-style-type: none"> • 3-4 more trees in Bramston Rd although we have already done Bramston there are the odd single trees to be replaced or new ones planted. • We still have the ongoing situation of improving the town centre trying to make it traffic and parking friendly without restricting traffic too much and trying to get trees into position not driven into by people parking on the pavement or delivery vans. That is the real problem at the north end Craven park Rd where we have lost several trees. There is the possibility to propose bollard stroke cycle stand where people can chain their bike to the trees. • Nightingale Rd, Windover Rd, and Tubs Rd are all they were started last winter, but he was cut short by the 1st lockdown, so they need to be finished. • Burns Rd needs a little work and Park Parade was done, but we still had trouble with vehicles hitting trees. • Park Parade – good outcomes. We have merged the trees established there then the final thing is the northern part of Essex Rd. • Goodson and Leopold road, it is an area which is quite bleak. The current plan is to put about 50 trees into that area, and work starts tomorrow. Everything else will be done next year. • MC asked if it is possible to plant big trees. CG asks about trees on Station road, and Martin said that about 6 need some work, but they are quite significant age 	
7.	<p>Redesignation</p> <ul style="list-style-type: none"> • IE wrote to OPDC and Brent representatives. They will each produce reports including our recommended decision on the designation of the HNF. • Both the OPDC and LB Brent have different processes that need to be undertaken to make a formal decision on these matters. Given current timeframes, Brent is expecting to have this decision made in March. The statutory deadline for the decision is 22nd April. 	IE to include info in the next newsletter.
8.	<p>Next Forum meeting</p> <p>The CM agreed on Agenda for February 24th</p> <ol style="list-style-type: none"> 1. Intro, welcome, getting to know each other (check who is in the room) (10 min) 2. Committee reports (10 min) - Wayfinding, Veolia, website, planning application procedure, Brent food growing projects 3. Q&A (10 min) 4. Guest: Census 5. Guest: Anna Doyle Town Centre Manager (5 min) 6. Guest: Brent community land trust (5 min) 7. Guest: Martin Page – Brent landscape architect (5 min) 8. Guest: OPDC – Willesden Junction Station and the Canal project Q&A(10 min) Anita Whittaker (5 min) 9. Guests Q&A (10 min) 10. AOB 	<p>IE to contact Anita and put MJ in copy that will cover ED portfolio.</p> <p>IE to create Eventbrite event</p> <p>IE to design instruction</p>
9.	<p>AOB</p> <ul style="list-style-type: none"> • CG is concerned about some issues raised about OPDC planning applications and permissions. • CG reported on the Silver time application. MJ required a written report or a link for the CM to look at 	<p>CG will resume everything in a document for the CM to look at</p> <p>CG to send an update on the Silver time.</p>

10.	Date and venue of the next committee meeting To be discussed. MJ proposed to go back to monthly Committee meetings, whilst the officers could meet fortnightly.	